

EM SUBMISSION NO.: EME 4242014

PRESENTED: 7-31-14

ADOPTED: 8-4-14

## RESOLUTION

**Resolution to enter into Change Order Number One for \$2,250.00 with ETC Training Services Group to provide HQS field training, Lead classroom training and extend the term of the contract until September 30, 2014**

### BY THE EMERGENCY MANAGER

The Department of Community and Economic Development procured ETC Training Services Group to provide training in HUD Housing Quality Standards and Uniform Physical Conditions Standards for Planning and Development staff and local contractors.

The Planning and Development Department now requires in field training and additional HUD Certified Lead training related to housing rehabilitation for staff and local partners. The Department of Community and Economic Development would like to enter into a contract with ETC Training Services Group to provide the identified trainings and extend the term of the contract until September 30, 2014 in order to complete the trainings.

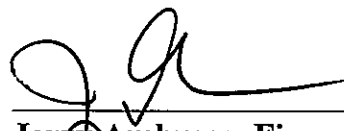
Funding is available in the CDBG FHUD15CDBG 274-748.100-801.000 expense & FHUD15CDBG 274-748.100-502.748 revenue accounts

**IT IS RESOLVED**, that the Emergency Manager authorizes the appropriate City of Flint officials to do all things necessary to approve entering into a contract with ETC Training Services Group, not to exceed \$2,250.00 to conduct trainings and extend the contract until September 30, 2014 using account number FHUD15CDBG 274-748.100-801.000 expense and FHUD15CDBG 274-748.100-502.748 revenue

**APPROVED AS TO FORM:**

  
Peter M. Bade, Chief Legal Officer

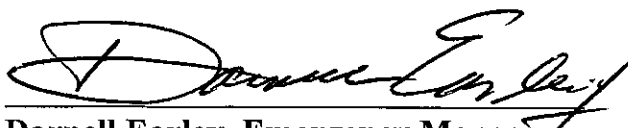
**APPROVED AS TO FINANCE:**

  
Jerry Ambrose, Finance Director

**EM DISPOSITION:**

ENACT ✓ FAIL \_\_\_\_\_

DATED 8-4-14

  
Darnell Earley, Emergency Manager

## RESOLUTION STAFF REVIEW FORM

**DATE:** July 17, 2014

**Agenda Item Title:**

**Resolution to enter into Change Order Number One for \$2,250.00 with ETC Training Services Group to provide HQS field training, Lead classroom training and extend the term of the contract until September 30, 2014**

**Prepared By:**

**Author:** Tracy B. Atkinson

**Requestor:** Department of Community and Economic Development (DCED)

**Background/Summary of Proposed Action:**

The Department of Planning and Development Building Inspectors will begin conducting HUD Certified Housing Quality Standards and Uniform Physical Conditions Standards inspections for the city's HUD funded housing rehabilitation projects. The staff requires in the field HQS training and additional Lead inspection training in the HUD standards.

**Financial Implications:**

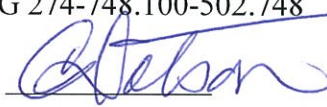
**Budgeted Expenditure:** Yes ☒ No ☐ **Please explain, if no:**

**Account #:**

Expense account number FHUD15CDBG 274-748.100-801.000

Revenue account number FHUD15CDBG 274-748.100-502.748

Reviewed and approved by C. Dotson

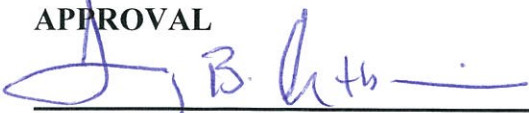


**Pre-encumbered:** Yes ☐ No ☒ **Requisition #** \_\_\_\_\_

**Other Implications:** There are no known implications

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL**



**Tracy B. Atkinson, Chief Officer**