

EM SUBMISSION NO.: EME3492014

PRESENTED: 6-30-14

ADOPTED: 7-1-14

BY THE EMERGENCY MANAGER:

**RESOLUTION TO EXTEND THE EMPLOYMENT OF CALIX MARTINEZ AS A
TEMPORARY PLANNING & GIS ASSISTANT**

Pursuant to the authority granted the Emergency Manager by Public Act 72, Calix Martinez employment shall be extended by the City of Flint Planning and Development Department performing assignments related to geographic information systems while providing support to the master plan implementation process and the department of Planning and Development. Mr. Martinez's employment with the City of Flint shall be at the will of the Director of Planning and Development until such time as she determines that his employment shall cease or pending the hiring and placement of the full-time GIS Technician position. Employment will be limited to no more than 29 hours/week.

The FY14-15 Budget identifies funds for a full-time GIS Technician position. Pending permanent placement of this position, the funds shall be used for the services of extending employment of Calix as the temporary GIS and Planning assistant.


This position is budgeted and shall be funded from the general fund, GIS Technician position (Account# 101-371.209-702.000). Mr. Martinez shall be compensated at a rate of \$17.00 per hour – gross - and receive fringe benefits at a rate of 10.49% of wages coming from line item "Other Fringes" (Account #101-371.209-719.100). No other benefits shall be provided.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, appoint Calix Martinez under the terms and conditions as stated above.

APPROVED AS TO FORM:


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT 

FAIL _____


Darnell Earley, Emergency Manager

DATED: 7-1-14

RESOLUTION STAFF REVIEW FORM

DATE: June 27, 2014

Agenda Item Title:

RESOLUTION TO EXTEND THE EMPLOYMENT FOR THE SERVICES OF CALIX MARTINEZ AS TEMPORARY PLANNING & GIS ASSISTANT

Prepared By: Kevin Schronce, Associate Planner

Background/Summary of Proposed Action:

Planning staff is looking to extend the temporary support for the continuation of master plan development and plan implementation. Primary support is needed in GIS mapping and database management, with additional support also being required for master plan implementation project management and administrative planning and development activities.

The FY14-15 Budget identifies funds for a full-time GIS Technician position. Pending permanent placement of this position, the funds shall be used for the services of extending employment of Calix as the temporary GIS and Planning assistant.

Continued assistance is needed with basic mapping tasks including but not limited to: creating polygon topologies; conducting attribute updates and preparing visually appealing custom maps; geodatabase design, data classification and organization; and knowledge of spatial analysis tools.

The GIS and Planning Assistant will work no more than 29 hours per week and would not be paid benefits. A wage of \$17.00 per hour has been allocated for this position with fringe benefits at a rate of 10.49%, paid in biweekly installments consistent with established written policies and procedures of the City of Flint. Calix's pay rate should be \$17.00 per hour - gross.

Financial Implications:

This position is budgeted and shall be funded from the general fund, GIS Technician position (Account# 101-371.209-702.000). Mr. Martinez shall be compensated at a rate of \$17.00 per hour – gross - and receive fringe benefits at a rate of 10.49% of wages coming from line item "Other Fringes" (Account #101-371.209-719.100). No other benefits shall be provided.

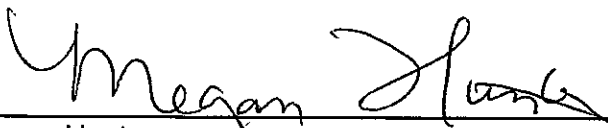
Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐

Staff Recommendation:

The Director of Department of Planning and Development/Chief Planning Officer recommends approval of this resolution.

Staff Person:


Megan Hunter
Director of Planning and Development