

14-5136

(Bid No. 15-007)

EM SUBMISSION NO.: EME2972014

PRESENTED: 5-28-14

ADOPTED: 5-28-14

BY THE EMERGENCY MANAGER:

RESOLUTION TO PRINTCOMM FOR PRINTING AND MAILING OF WATER QUALITY REPORT

BY THE EMERGENCY MANAGER


RESOLUTION

The Department of Purchases and Supplies has solicited a bid for the printing and mailing of the City's annual water quality report for a three year period as requested by the Utilities Department; and


PrintComm, 2929 Davison Rd., Flint, MI was the lowest responsive bidder from seven solicitations for said requirements. Funding for this request will come from the following account number: 591-545.200-900.000; and

IT IS RESOLVED, that the Proper City Official, upon the Emergency Manager's approval, are hereby authorized to enter into a three year contract with PrintComm for printing and mailing of annual water quality report in an amount not to exceed \$31,767.00 plus any adjustments for postal costs to mail said report. (Water Fund) \$ 10,589.00 pending adoption of FY15 budget, \$10,589.00 pending adoption of FY16 budget, and \$10,589.00 pending adoption of FY17 budget.


APPROVED-PURCHASING DEPT:


Derrick Jones, Purchasing Manager

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

APPROVED AS TO FORM:


Peter M. Bade, City Attorney

EFM DISPOSITION:

ENACT ✓ REFER TO COUNCIL _____ FAIL _____


Darnell Earley, Emergency Manager

DATED: 5-28-14

RESOLUTION STAFF REVIEW

DATE: May 20, 2014

Agenda Item Title: Quality Report Printing for the City of Flint Utilities/Water Treatment Plant.

Prepared By: Utilities/Water Treatment Plant

Background/Summary of Proposed Action: Printing and mailing a consumer confidence report as required by the Michigan Department of Environmental (MDEQ). Mailers have to be completed and mailed during the last week of June in order for residents to receive information on July 1st of each year.

The City of Flint Utilities Department feels that Print Comm, Inc will meet the needs to service the city's Water Treatment Plant.

Financial Implications: Funding is available in FY14 budget in the amount of \$3,428.00

Budgeted Expenditure? Yes x No ___ Please explain if no:

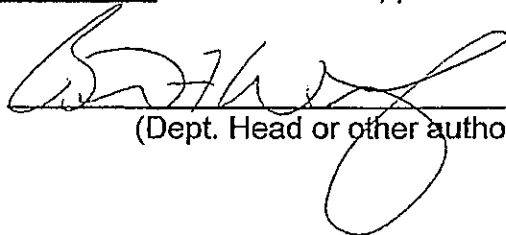
Account #.: 591-545.200-900.000

Pre-encumbered? Yes X No ___ Requisition #001300535

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person:



(Dept. Head or other authorized staff)