

EM SUBMISSION NO.: EME1742014

PRESENTED: 2-26-14

ADOPTED: 3-6-14

**Resolution to Execute Change Order #6 to extend the time frame of Salem Housing Community Development's HOME Investment Partnership Contract #09-022 until May 31, 2014**

**BY THE EMERGENCY MANAGER:**

Salem Housing Community Development Corporation is a non-profit corporation that has managed and developed homebuyer programs on behalf of the City using federal funding for several years.

This program, consistent with the City's 5-year Consolidated Plan, addresses the need for decent, safe and sanitary housing for families interested in purchasing a home. Replacements and/or upgrades are made to electrical, plumbing, heating, roofing, structural deficiencies and other housing code violations that are found in homes available for purchase for low income families.

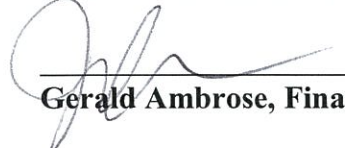
An extension is necessary to extend the time frame of the original contract until May 31, 2014 in order to complete homes currently under construction.

**IT IS RESOLVED**, that appropriate City Officials are authorized to execute Change Order #6 to extend the time frame of Salem Housing Community Development's HOME Investment Partnership Contract #09-022 until May 31, 2014.

**APPROVED AS TO FORM:**

  
Peter M. Bade, Chief Legal Officer

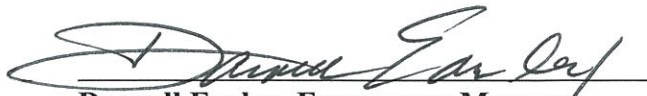
**APPROVED AS TO FINANCE:**

  
Gerald Ambrose, Finance Director

**EM DISPOSITION:**

ENACT ✓ FAIL \_\_\_\_\_

DATED 3-6-14

  
Darnell Earley, Emergency Manager

## RESOLUTION STAFF REVIEW FORM

**DATE:** February 13, 2014

**Agenda Item Title:**

**Resolution to Execute Change Order #6 to extend the time frame of Salem Housing Community Development's HOME Investment Partnership Contract #09-022 until May 31, 2014**

**Prepared By:** Anthony Briscoe, DCED Program Technician

**Requestor:** Department of Community and Economic Development (DCED)

**Background/Summary of Proposed Action:**

Salem Housing Community Development Corporation is a non-profit corporation that has managed and developed homebuyer programs on behalf of the City using federal funding for several years. This program, consistent with the City's 5-year Consolidated Plan, addresses the need for decent, safe and sanitary housing for families interested in purchasing a home. Replacements and/or upgrades are made to electrical, plumbing, heating, roofing, structural deficiencies and other housing code violations that are found in homes available for purchase for low income families.

An extension is necessary to extend the time frame of the original contract until May 31, 2014 in order to complete homes currently under construction.

**Financial Implications:**

The approval of this resolution will assist the City with meeting its HOME obligations, and regulatory requirement's that all housing units financed using federal funds must be decent, safe and sanitary.

**Budgeted Expenditure:** Yes X No      **Please explain, if no:**

Account #: Reviewed and approved by C. Dotson Dotson 2-14-14  
Revenue account number: FHOMEPRIOR 274-749.471-502.749 and Expense account number  
FHOMEPRIOR 274-749.471-805.327

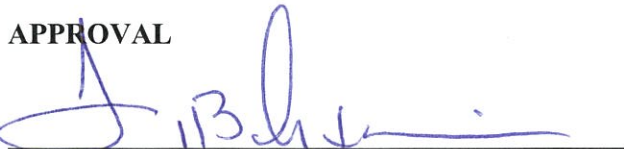
**Pre-encumbered:** Yes X No     

**Requisition #** 13-001154

**Other Implications:** There are no other known implications at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL**



Tracy B. Atkinson, Chief Officer