

EM SUBMISSION NO.: EM80532013

PRESENTED: 11-14-13

ADOPTED: 11-18-13

**Resolution Authorizing Entering Into a Contract with
Metro Community Development in the Amount of \$15,667 for the
Administration of the FY14 Emergency Solutions Grant (ESG) Program**

BY THE EMERGENCY MANAGER:

The City of Flint has selected Metro Community Development as the Fiduciary Agency for the administration of City of Flint Emergency Solutions Grant funds. The fiduciary responsibilities and terms are spelled out in the attached contract with Metro Community Development; and

The City agrees to pay Metro Community Development \$15,667 to administer the FY14 year Emergency Solutions Grant; and


Funds in the amount of \$15,667 in unallocated ESG funds account revenue and expense accounts 274-750.100-502.750 and 274-750.100-700.100 (FHUD14ESG).

IT IS RESOLVED, That City Officials are authorized to enter into a contract with Metro Community Development in the amount of \$15,667 for administration of the City's FY14 Emergency Solutions Grant programs and to establish revenue recognition in 274-750.102-502.750 and spending authority in 274-750.102-805.100 (FHUD14ESG).

APPROVED AS TO FORM:


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:


Jerry Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓

FAIL _____

DATED 11-18-13


Darnell Earley, Emergency Manager

RESOLUTION STAFF REVIEW

Date

October 28, 2013

Agenda Item Title:

Resolution Authorizing Entering Into a Contract with Metro Community Development in the amount of \$15,667.00 for the administration of the Emergency Solutions Grant (ESG) Program

Author: Suzanne Wilcox, Program Manager

Requestor: Department of Community and Economic Development

Background/Summary of Proposed Action:

Metro Community Development is the administrator of the Michigan State Housing Development Authority (MSHDA) Emergency Solutions Grant (ESG) program as well as the lead agency for the Flint-Genesee County Continuum of Care. The City has determined that it would be cost effective to contract with Metro to provide fiduciary and administrative oversight of the City of Flint Emergency Solutions Grant program. Resolutions have already been adopted for previous year's administration and programmatic transition to Metro. City officials have also agreed to pay 80% of its 2013-14 annual administrative allocation to Metro for administration of the FY14 program. The City's administrative allocation for FY14 is \$19,584 – 80% is \$15,667.00. This resolution authorizes the transfer of funds to Metro Community Development through a contract which codifies the terms, allocations, sources of funding, and contract requirements and authorizes an administrative amount of \$15,667.00 to oversee the ESG grant.

Financial Implications (i.e., budget, account information)

With the approval of this resolution, the City will be authorized to enter into an agreement with Metro Community Development in the amount of \$15,667.00. The City will transfer all funds associated with subgrantee allocations under separate resolutions.

Budgeted Expenditure: Yes ☒ No ☐ **Please explain, if no:**

Account:

Reviewed and approved by C. Dotson *C. Dotson 10-28-13* S. Wilcox *SW 10/28/13*

Funds for Metro's administration are from the following accounts:

ESG uncommitted 274-750.100-502.750
274-750.100-700.100
(\$15,667.00): FHUD14ESG

Funds for Metro's administration will be set up in the following accounts:

revenue account 274-750.102-502.750
expense account 274-750.102-805.100
(\$15,667.00): FHUD14ESG

Pre-encumbered: Yes ☐ No ☒ **Requisition #** _____

Other Implications (i.e., collective bargaining)

None

Staff Recommendation:

Staff recommends that appropriate officials approve the attached resolution to enter into an agreement

APPROVAL

Tracy Atkinson
Tracy Atkinson
Chief Officer