

EM SUBMISSION NO.: EME0242013

PRESENTED: 10-23-13

ADOPTED: 10-25-13

**Resolution Authorizing a Entering Into a Contract with
Metro Community Development in the Amount of \$11,000.00
for the Administration and Project Delivery of the Emergency Solutions
Grant (ESG) Program**

BY THE EMERGENCY MANAGER:

The City of Flint has selected Metro Community Development as the Fiduciary Agency for the administration of City of Flint Emergency Solutions Grant funds. The fiduciary responsibilities and terms are spelled out in the attached contract with Metro Community Development; and

The City agrees to pay Metro Community Development \$11,000.00 to administer the HUD ESG 2010, 2011 and 2012, Emergency Solutions Grant pursuant to contract terms as identified in the attached agreement; and

DCED has identified \$11,000.00 in unallocated ESG funds revenue and expense accounts 274-750.101-502.750 and 274-750.101-700.100 (\$4,293.35 from FESGPRIOR and \$6,706.65 from FHUD13ESG).

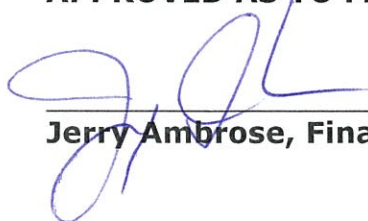
IT IS RESOLVED, That City Officials are authorized to enter into a contract with Metro Community Development in the amount of \$11,000.00 for administration and project delivery of the HUD ESG 2010, 2011 and 2012, Emergency Solutions Grant programs and to establish revenue recognition in 274-750.102-502.750 and spending authority in 274-750.102-805.100 (\$6,706.65, FHUD13ESG) and 274-750.102-805.126 (\$4,293.35, FESGPRIOR).

APPROVED AS TO FORM:



Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



Jerry Ambrose, Finance Director

EM DISPOSITION:

ENACT *x* FAIL _____ DATED 10-25-13



Darnell Earley, Emergency Manager

RESOLUTION STAFF REVIEW

Date

October 1, 2013

Agenda Item Title:

Resolution Authorizing Entering Into a Contract with Metro Community Development in the amount of \$11,000 for the administration and project delivery of the Emergency Solutions Grant (ESG) Program

Author: Suzanne Wilcox, Program Manager

Requestor: Department of Community and Economic Development

Background/Summary of Proposed Action:

Metro Community Development is the administrator of the Michigan State Housing Development Authority (MSHDA) Emergency Solutions Grant (ESG) program as well as the lead agency for the Flint-Genesee County Continuum of Care. The City has determined that it would be cost effective to contract with Metro to provide fiduciary and administrative oversight of the City of Flint Emergency Solutions Grant program. On August 20, 2013, the City adopted Resolution EM0622013 entering into a Memorandum of Understanding with Metro Community Development authorizing this agreement. This resolution authorizes the transfer of funds to Metro Community Development through a contract which codifies the terms, allocations, sources of funding, and contract requirements and authorizes an amount of \$11,000 to oversee the ESG grant.

Financial Implications (i.e., budget, account information)

With the approval of this resolution, the City will be authorized to enter into an agreement with Metro Community Development in the amount of \$11,000. The City will transfer all funds associated with subgrantee allocations under separate resolutions.

Budgeted Expenditure: Yes No Please explain, if no:

Account #:

Reviewed and approved by C. Dotson

C. Dotson 10-18-13

Funds for Metro's administration are from the following accounts:

ESG uncommitted	FESGPRIOR 274-750.101-700.100 (\$4,293.35)
	FESGPRIOR 274-750.101-502.750
	FHUD13ESG 274-750.101-700.100 (\$6,706.65)
	FHUD13ESG 274-750.101-502.750

Funds for Metro's administration will be set up in the following accounts:

revenue account FESGPRIOR 274-750.102-502.750
expense account FESGPRIOR 274-750.102-805.127 (\$4,293.35)
revenue account FHUD13ESG 274-750.102-502.750
expense account FHUD13ESG 274-750.102-805.100 (\$6,706.65)

Pre-encumbered: Yes No

Requisition # _____

Other Implications (i.e., collective bargaining)

None

Staff Recommendation:

Staff recommends that appropriate officials approve the attached resolution to enter into an agreement

APPROVAL

Tracy Atkinson

Tracy Atkinson
Chief Officer

David Solis

David Solis
Planning and Development Director