

EM SUBMISSION NO.: EM1032013

PRESENTED: 9-9-13

ADOPTED: 9-11-13

BY THE EMERGENCY MANAGER:

Resolution to Execute Change Order #5 to increase Salem Housing Community Development Corporation HOME Investment Partnership Contract #09-022 by an additional \$24,985.29 for a revised contract amount of \$631,875.51, and extend the contract until December 31, 2013

Salem Housing Community Development Corporation is a non-profit corporation that has managed and developed homebuyer programs on behalf of the City using federal funding for several years.

This program, consistent with the City's 5-year Consolidated Plan, addresses the need for decent, safe and sanitary housing for families interested in purchasing a home. Replacements and/or upgrades are made to electrical, plumbing, heating, roofing, structural deficiencies and other housing code violations that are found in homes available for purchase for low income families.

An extension is necessary to extend the time frame of the original contract until December 31, 2013 in order to complete homes currently under construction. Cost estimates as determined by the subgrantee organization evidence that an additional \$24,985.29 is necessary to complete the homes.

Funding to increase the original contract by an additional \$24,985.29 is available in the following HOME unallocated revenue account ²⁷⁴,-749.104-502.749 and expense account ²⁷⁴,-749.104-700.100.

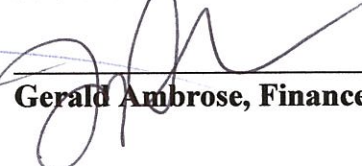
IT IS RESOLVED, that appropriate City Officials are authorized to execute Change Order #5 to the HOME Contract with Salem Housing Community Development Corporation that increases the contract by \$24,985.29 and extends the term of the contract until December 31, 2013.

APPROVED AS TO FORM:



Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ☒ Michael K. Brown FAIL _____

Michael K. Brown, Emergency Manager

DATED 9-11-13

RESOLUTION STAFF REVIEW FORM

DATE: August 29, 2013

Agenda Item Title:

Resolution to Execute Change Order #5 to increase Salem Housing Community Development Corporation HOME Investment Partnership Contract #09-022 by an additional \$24,985.29 for a revised contract amount of \$631,875.51, and extend the contract until December 31, 2013

Prepared By: Anthony Briscoe, DCED Program Technician

Requestor: Department of Community and Economic Development (DCED)

Background/Summary of Proposed Action:

Salem Housing Community Development Corporation is a non-profit corporation that has managed and developed homebuyer programs on behalf of the City using federal funding for several years. This program, consistent with the City's 5-year Consolidated Plan, addresses the need for decent, safe and sanitary housing for families interested in purchasing a home. Replacements and/or upgrades are made to electrical, plumbing, heating, roofing, structural deficiencies and other housing code violations that are found in homes available for purchase for low income families.

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Financial Implications:

The approval of this resolution will assist the City with meeting its HOME obligations, and regulatory requirement's that all housing units financed using federal funds must be decent, safe and sanitary.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Account #: Reviewed and approved by C. Dotson

CDotson 8-29-13

Uncommitted

Revenue account number: 238-749.104-502.749 and expense account number: 238-749.104-700.100

Salem Housing Community Development

Revenue account number: 238-749.471-502.749 and expense account number: 238-749.471-805.327

Pre-encumbered: Yes ☐ No ☐ **Requisition #** _____

Other Implications: There are no other known implications at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Tracy B. Atkinson
Tracy B. Atkinson, Chief Officer

David Alexander Solis
David Solis, Planning and Development Director