

(Bid No. 14-050)

EM SUBMISSION NO.: EM0812013

PRESENTED: 8-28-13

ADOPTED: 8-28-13

BY THE EMERGENCY MANAGER:

RESOLUTION TO SSS PRINTING FOR PRINTING AND MAILING OF TAX BILLS

BY THE EMERGENCY MANAGER

RESOLUTION

The Department of Purchases and Supplies has solicited a bid for printing and mailing of tax bills for three years as requested by the Customer Service Center; and


SSS Printing, 901 Market St., New Cumberland, PA was the low bidder from eight solicitations for said requirements. The funding for this request will come from the following account number: 101-253.200-900.000; and

IT IS RESOLVED, that the Proper City Official, upon the Emergency Manager's approval, are hereby authorized to enter into a three year contract with SSS Printing for printing and mailing of tax bills in an aggregate amount not to exceed \$25,626.00 plus the cost of postage. (General Fund) \$8,542.00 FY14, \$8542.00 pending adoption of FY15 budget, \$8,542.00 pending adoption of FY16 budget

APPROVED PURCHASING DEPT:

  
Derrick Jones, Purchasing Manager

APPROVED AS TO FINANCE:

  
Gerald Ambrose, Finance Director

APPROVED AS TO FORM: *For*

  
Peter M. Bade, City Attorney

EFM DISPOSITION:

ENACT ☒ REFER TO COUNCIL \_\_\_\_\_ FAIL \_\_\_\_\_

  
Michael K. Brown, Emergency Manager

DATED: 8-28-13

## RESOLUTION STAFF REVIEW FORM

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**DATE:** August 22, 2013

**Agenda Item Title:** Printing & Mailing Property Tax Bills

**Prepared By:** Douglas Bingaman, CSC

**Background/Summary of Proposed Action:** Annual printing and mailing of the property tax bills for all parcels located in the City of Flint. Three-year contract for FY 2014, 2015 and 2016.

**Financial Implications:** Funds (\$25,626.00) for this contract is available from 101-253.200-900.000. The 3-year contract is as follows:

1<sup>st</sup> Year (2014) - \$8,542.00  
2<sup>nd</sup> Year (2015) - \$8,542.00 (Pending Adoption)  
3<sup>rd</sup> Year (2016) - \$8,542.00 (Pending Adoption)

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

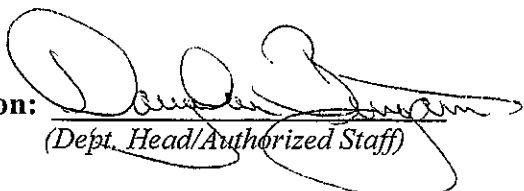
**Account #:** 101-253.200-900.000

**Pre-encumbered:** Yes ☒ No ☐ Requisition # Bid # 14-050

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

  
(Dept. Head/Authorized Staff)