

EM SUBMISSION NO.: EM0572013  
PRESENTED: 8-12-13  
ADOPTED: 8-15-13

**BY THE EMERGENCY MANAGER:**

**Resolution Authorizing Appropriate City Official to Execute a Professional Services Agreement with Wade Trim, Inc. to Conduct the FY2013/2014 Citywide Bridge Inspections as Required by MDOT**

All municipal jurisdictions in the State of Michigan are required by the Michigan Department of Transportation (MDOT) to conduct scheduled inspections of bridges located within its corporate limits and jurisdiction.

Wade-Trim, Inc. has MDOT clearance to conduct this type of work and has submitted a proposal to conduct thirty-one (31) routine bridge inspections in accordance with the required inspection frequencies, and perform other required inspection-related services including identifying, evaluating, and prioritizing minor bridge repair and preventative maintenance projects and preparing cost estimates for future City planning, budgeting, and action as part of the inspections as outlined in the attached proposal dated July 25, 2013, for a contract price not-to-exceed \$21,300.00.

The Department of Infrastructure and Development requests authorization for appropriate City officials to do all things necessary to execute a professional services agreement with Wade Trim, Inc. to conduct citywide bridge inspections as required by MDOT and other related services for the Citywide Bridge Inspection Program during FY13-14 for a contract price not-to-exceed \$21,300.00 with funding to be made available from expense account 202-443.200-801.000.

**IT IS RESOLVED,** That appropriate City officials are hereby authorized to do all things necessary to execute a professional services agreement with Wade Trim, Inc. to conduct citywide bridge inspections as required by MDOT and other related services during FY13-14 for a contract price not-to-exceed \$21,300.00 with funding to be made available from expense account 202-443.200-801.000.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Peter M. Bade, City Attorney

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Gerald Ambrose, Finance Director

**EM DISPOSITION:**

ENACT ☒ \_\_\_\_\_ REFER TO COUNCIL \_\_\_\_\_ FAIL \_\_\_\_\_

  
\_\_\_\_\_  
Michael K. Brown, Emergency Manager

DATED: 8-15-13

## RESOLUTION STAFF REVIEW

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**Date:** August 12, 2013

**Agenda Item Title:** Resolution Authorizing Appropriate City Official to Execute a Professional Services Agreement with Wade Trim, Inc. to Conduct the FY2013/2014 Citywide Bridge Inspections

**Prepared By:** Kay Muhammad on behalf of Howard Croft, Infrastructure and Development Director

**Background/Summary of Proposed Action:**

All municipal jurisdictions in the State of Michigan are required by the Michigan Department of Transportation (MDOT) to conduct scheduled inspections of bridges located within its corporate limits and jurisdiction to ensure the safety of the traveling public. An independent structural engineer or a firm that has MDOT certification must conduct the inspections (structural analysis and load ratings) and update the operating and inventory load ratings kept by MDOT. Wade-Trim, Inc. has MDOT clearance to conduct this type of work.

Wade Trim Inc. has submitted a proposal to perform thirty-one (31) routine bridge inspections that will be conducted in accordance with the required inspection frequencies along with other required inspection-related services as outlined in the attached proposal dated July 25, 2013, for a contract price not-to-exceed \$21,300.00.

The Department of Infrastructure and Development is requesting authorization for appropriate City officials to do all things necessary to execute a professional services agreement with Wade Trim, Inc. to conduct citywide bridge inspections as required by MDOT and other related services during FY13-14 for a contract price not-to-exceed \$21,300.00 with funding to be made available from expense account 202-443.200-801.000.

**Financial Implications:** Noncompliance may result in undetected hazardous conditions which could lead to unsafe conditions for the traveling public and the denial of future funding due to noncompliance.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 202-443.200-801.000

**Pre-encumbered?** Yes ☒ No ☐ Requisition #

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
Howard Croft, Infrastructure and Development Director