

(Purchasing No. 14000043)

13-5284
EM SUBMISSION NO.: EM0472013

PRESENTED: 8/9/13

ADOPTED: 8/9/13

BY THE EMERGENCY MANAGER:

RESOLUTION TO ARNOLD SALES FOR JANITORIAL SUPPLIES

BY THE EMERGENCY MANAGER

RESOLUTION

The Department of Purchases of Supplies has solicited bids for janitorial supplies as requested by various city departments; and

Arnold Sales, 1218 N. Lincoln Ave., Bay City, Michigan was the lowest responsive bidder from seven bids received for said requirements. The funding for this purchase will come from the following account numbers: 101-338.201-726.000 (\$15,000), 101-753.200-726.000 (\$25,000), 591-545.201-726.000 (\$2,500.00), 590-550.202-775.000 (\$7,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies, upon the Emergency Manager's approval, is hereby authorized to issue purchase orders to Arnold Sales for janitorial supplies in an amount not to exceed \$49,500.00. (General Fund, Water Fund, Sewer Fund)

APPROVED-PURCHASING DEPT:



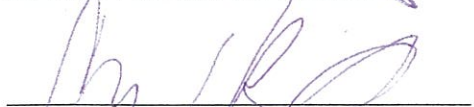
Derrick Jones, Purchasing Manager

APPROVED AS TO FINANCE:



Gerald Ambrose, Finance Director

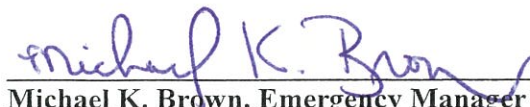
APPROVED AS TO FORM:



Peter M. Bade, City Attorney

EFM DISPOSITION:

ENACT ☒ REFER TO COUNCIL _____ FAIL _____



Michael K. Brown, Emergency Manager

DATED: 8/9/13

BDB- 8/2/13

RESOLUTION STAFF REVIEW

DATE:

August 9, 2013

Agenda Item Title:

Janitorial Supplies – Arnold Sales

Prepared By:

Derrick F. Jones, for other departments

Background/Summary of Proposed Action:

Various departments are requesting to purchase miscellaneous janitorial supplies for the FY14 fiscal year. The Purchasing Department issued a bid that was received and reviewed to determine the lowest responsive response. It was determined that Arnold Sales is the lowest responsive vendor based on their pricing and ability to supply 100% of the items requested (see bid analysis sheet). The Purchasing Department recommends approval of this resolution.

Financial Implications: Funding available for purchase

Budgeted Expenditure? Yes ☒ No ☐ Please explain if no: N/A

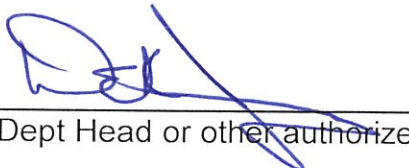
Account Nos.: 101-338.201-726.000 (\$15,000), 101-753.200-726.000 (\$25,000), 591-545.201-726.000 (\$2,500.00), 590-550.202-775.000 (\$7,000.00)

Pre-encumbered? Yes ☒ No ☐ Requisition # (Various)

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person:


(Dept Head or other authorized staff)