

EM SUBMISSION NO.: EM0242013

PRESENTED: 7/15/13

ADOPTED: 7/29/13

**BUDGET ADJUSTMENT FROM 202 (MAJOR STREETS) FUND BALANCE FOR
INFRASTRUCTURE & DEVELOPMENT FLOORING REPLACEMENT**

BY THE EMERGENCY MANAGER:

The Department of Infrastructure and Development is in need of additional appropriation from the 202 Fund, Fund Balance.

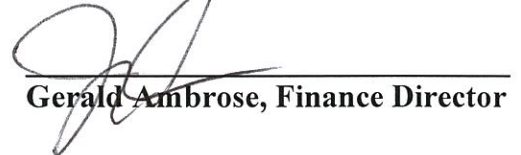
FY13 Funding was secured for flooring replacement and the work was scheduled, however not finished prior to the change in fiscal year. This repair item was not included in the FY14 budget request, and needs to be appropriated from the secured funding that returned to 202 Fund balance at year end.

IT IS RESOLVED, that appropriate City officials are authorized to do all things necessary to appropriate \$17,776.00 from 202 Fund Balance to account number 202-443.201-801.000.

APPROVED AS TO FORM:


Peter M. Bade, City Attorney

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EFM DISPOSITION:

ENACT ✓

FAIL _____



Michael K. Brown, Emergency Manager

DATED: 7/29/13

RESOLUTION STAFF REVIEW FORM

DATE: July 11, 2013

Agenda Item Title: BUDGET ADJUSTMENT FROM 202 (MAJOR STREETS) FUND
BALANCE FOR INFRASTRUCTURE & DEVELOPMENT
FLOORING REPLACEMENT

Prepared By:  Tamar Lewis, Infrastructure & Development Accounting Coordinator
For Howard Croft, Director of Infrastructure & Development

Background/Summary of Proposed Action: Flooring replacement was needed in the South Building of City Hall and at the 12th Street location. Funding was encumbered for the project in FY13, but the work could not be completed nor billed until FY14. This cost was not included in the FY14 budget. The FY13 encumbered funds were returned to 202 Fund Balance at year end on 6-30-13 and need to be appropriated to the FY14 budget.

Financial Implications: The work is underway and near completion, invoices are imminent. The FY14 funding budgeted in 202-443.201-801.000 was requested for and is needed to complete a planned project.


Budgeted Expenditure: Yes ____ No X **Please explain, if no:** Requisition# 001301012 and PO# 13-000557 encumbered the necessary funds, but the requisition was not converted prior to July 1, 2013 and the bill for PO# 13-000557 was not paid by June 30, 2013. These expenditures were not budgeted in FY14.

Account #: 202 – 441.702 – 801.000
202 = Major Streets Fund
443.201 = Traffic Engineering
801.000 = Professional Services

Pre-encumbered: Yes ____ No X **Requisition #** _____

Other Implications (i.e., collective bargaining:

Staff Recommendation: Infrastructure & Development staff recommend approval of this resolution.

Approval: 
Howard Croft, Infrastructure & Development Director