

EFM SUBMISSION NO.: EM1010.2013

PRESENTED: 7/15/13

ADOPTED: 7/19/13

BY THE EMERGENCY MANAGER:

**RESOLUTION TO APPOINT ANDREW PARDEE AS
RIGHT-OF-WAY (ROW) ENFORCEMENT OFFICER**

Pursuant to the authority granted the Emergency Manager by Public Act 436, Andrew Pardee shall be appointed to perform assignments related to enforcing and monitoring activities conducted in the public right-of-way from April through November. Mr. Pardee's appointment as a ROW Enforcement Officer shall be at the will of the Emergency Manager until such time as it is determined employment shall cease or until funding is no longer available.

Mr. Pardee holds the knowledge and expertise to ensure compliance with licensing requirements, determine violations and issue proper notices, review and interpret plans, blueprints, site layouts, specifications or construction methods to ensure compliance to legal and construction requirements and safety regulations.

Mr. Pardee shall be compensated at a rate of \$18.861 per hour, paid in biweekly installments consistent with established written policies and procedures of the City of Flint. Funding to be made available from budgeted funds in the FY'14 Transportation Street Maintenance ROW Enforcement Program (Account(s) #202-449.213-702.000 and #203-449.213-702.000)

Mr. Pardee shall receive fringe benefits at a rate of 10.49% of salary, which is budgeted and funded in the FY'14 Transportation Street Maintenance ROW Enforcement Program (Account(s) #202-449.213-719.100 and #203-449.213-719.100). No other benefits shall be provided.

IT IS RESOLVED, that the Emergency Manager hereby appoints Andrew Pardee to serve as ROW Enforcement Officer under the terms and conditions stated above.

APPROVED AS TO FORM:

for [Signature]
Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:

[Signature]
for Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓ FAIL

DATED 7/19/13

[Signature]
Michael K. Brown, Emergency Manager

RESOLUTION STAFF REVIEW FORM

DATE: June 19, 2013

Agenda Item Title: Resolution to Appoint Andrew Pardee as
ROW Enforcement Officer

Prepared By: Diane L. Shock, Infrastructure and Development Administrative Assistant
for Howard Croft, Director

Background/Summary of Proposed Action:

The Transportation Department Street Maintenance Division has initiated a new ROW Enforcement Program to address the accountability of outsourced services and other activities being conducted in the City's ROW by enforcing quality control through generating specifications and contract management. A part-time enforcement team will monitor activities conducted in the public-right-of-way from April through November.

The part-time ROW Enforcement Officer would work a maximum 26 hours per week. A wage of \$18.861 per hour has been allocated for this position with fringe benefits at a rate of 10.49%, paid in biweekly installments consistent with established written policies and procedures of the City of Flint.

Financial Implications:

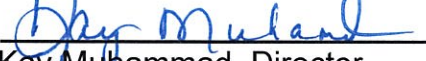
The part-time ROW Enforcement Officer is budgeted and funded in the FY'14 Transportation Street Maintenance ROW Enforcement Program and shall be compensated at a rate of \$18.861 per hour (Account(s) #202-449.213-702.000 and #203-449.213-702.000) and receive fringe benefits at a rate of 10.49% of wages (Account(s) 202-449.213-719.100 and 203-449.213-719.100). No other benefits shall be provided.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐ ROW Enforcement Program
(Accounts 202-449.213 and 203-449.213 from 702.000 to 719.100)

Staff Recommendation:

The Director of Department of Infrastructure and Development, along with the Transportation Director, recommend approval of this resolution.

Staff Person: 
Kay Muhammad, Director
Department of Transportation

Staff Person: 
Howard Croft, Director
Infrastructure and Development