

(Proposal #747)

EM SUBMISSION NO.: 2013em165PRESENTED: 7/3/13ADOPTED: 7/3/13

BY THE EMERGENCY MANAGER:

**RESOLUTION TO FISHBECK, THOMPSON, CARR & HUBER, INC. FOR REGULATORY  
CONTRACT COMPLIANCE PROGRAM SERVICES**

BY THE EMERGENCY MANAGER

**RESOLUTION**

On July 25, 2012, the Emergency Manager authorized the Proper City Officials to enter into change order #1 to the contract with Fishbeck, Thompson, Carr & Huber, Inc., 1515 Arboretum Dr., Grand Rapids, MI for the second year of a three year comprehensive regulatory compliance assistance contract in an amount not to exceed \$60,000.00 for a revised contract amount of \$100,000, as requested by the Utilities Department/Water Pollution control Facilities; and

The Water Pollution Control Facility is requesting to extend the contract for the third and final year in an amount not to exceed \$60,000.00 for the FY14 fiscal year. The funding for this purchase will come from the following account number: 590-550.100-801.000; and

IT IS RESOLVED, that the Proper City Officials, upon the Emergency Manager's approval, are hereby authorized to enter into change order number 2 to Fishbeck, Thompson, Carr & Huber, Inc for the third year of a three year comprehensive regulatory compliance contract in an amount not to exceed \$60,000.00 for a revised contractual amount of \$160,000.00. (Sewer Fund)

APPROVED-PURCHASING DEPT:

APPROVED AS TO FINANCE:

  
 Derrick Jones, Purchasing Manager

  
 Gerald Ambrose, Finance Director

APPROVED AS TO FORM:

  
 Peter M. Bade, City Attorney

  
 Michael K. Brown, City Administrator
**EM DISPOSITION:**ENACT ✓ REFER TO COUNCIL \_\_\_\_\_ FAIL \_\_\_\_\_
  
 Edward J. Kurtz, Emergency Manager
DATED: 7/3/13

## RESOLUTION STAFF REVIEW

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June 5, 2013

**Agenda Item Title:** Comprehensive Regulatory Compliance Assistance

**Prepared By:** Robert J. Case

**Background/Summary of Proposed Action:**

Approval to proceed with the third (3rd) year of a three-year Contract with Fishbeck, Thompson, Carr, and Huber (FTCH) to provide Comprehensive Regulatory Compliance Assistance for the Water Pollution Control Division in the amount of \$60,000.00 for fiscal year 2014. The total contract amount, including this request, is \$160,000.

WPCF must maintain this service to enable it to support proper and cost-effective responses to a variety of regulatory and legal requirements. The FY 2014 tasks include completion of a chlorine disinfection study, Risk Management Plan revision, Process Safety Program, and renewal of the NPDES permit. All of these projects call for specialized expertise.

**Financial Implications:**

Please approve year three funding in the amount of \$60,000.00 for fiscal year 2014 with a total revised contract amount of \$160,000.00 using account 590-550.100-801.000.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

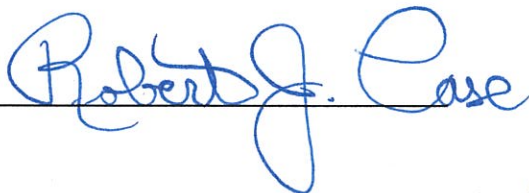
**Account No.:** 590-550.100-801.000 (\$60,000.00)

**Pre-encumbered?** Yes ☒ No ☐ Requisition: 1300580

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Approve

**Staff Person:**



**Department Approval:**

  
(Dept Head or other Authorized Staff)