

EFM SUBMISSION NO.: 2013em125

PRESENTED: 6/19/13

ADOPTED: 6-20-13

BY THE EMERGENCY FINANCIAL MANAGER:

**RESOLUTION TO EMPLOY THE SERVICES OF MATTHEW FILTER AS
TEMPORARY OUTREACH AND PLANNING POLICY ASSOCIATE**

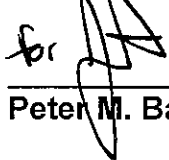
Pursuant to the authority granted the Emergency Financial Manager by Public Act 72, Matthew Filter shall be employed by the City of Flint in the Master Planning Division performing assignments related to policy and outreach services and support to the Chief Planning Officer. Mr. Filter's employment with the City of Flint shall be at the will of the Chief Planning Officer until such time as she determines that his employment shall cease or until the grant funding is no longer available. Funding has been identified and approved for the amount of \$3,600.00 from the Ruth Mott Foundation Comprehensive Master Plan grant (Grant No. 1674.01).

Matthew Filter shall be compensated at a rate of \$22.38 per hour, which is budgeted and funded from the Ruth Mott Foundation Comprehensive Master Plan Grant (Account #296-690.401-702.000) paid in biweekly installments consistent with established written policies and procedures of the City of Flint.

Matthew Filter shall receive fringe benefits at a rate of 10.49% of wages coming from line item "Other Fringes" (Account #296-690.401-719.100). No other benefits shall be provided.

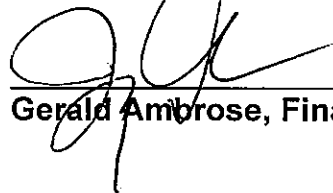
IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, appoint Matthew Filter under the terms and conditions stated above.

APPROVED AS TO FORM:



Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓ FAIL

DATED 6-20-13



Edward J. Kurtz, Emergency Financial Manager

RESOLUTION STAFF REVIEW FORM

DATE: June 15, 2013

Agenda Item Title: Resolution to Employ the Services of Matthew Filter as a Temporary Outreach and Planning Policy Associate

Prepared By: Sheree Pierce, Real Estate & Zoning Coordinator

Background/Summary of Proposed Action:

The Ruth Mott Foundation Comprehensive Master Plan Grant (Grant No. 1674.01) has approved \$3,600.00 as a new budget line item titled Outreach Assistant for salary wages. (See attached letter.)

The Chief Planning Officer has requested administrative support requiring a higher skill level due to a very condensed timeline to develop the master plan. Assistance is needed coordinating with the Advisory Groups to develop the Goals and Objectives for the Master Plan. We need to provide a more developed and finished work product for the Consultant. Additional assistance is needed in order to carry out these engagement activities and move the Master Plan process forward expeditiously. Mr. Filter will be performing assignments related to outreach services and support to the Chief Planning Officer.

The temporary Outreach and Planning Policy Associate will work an average of 24-30 hours per week and would not be paid benefits. A wage of \$22.38 per hour has been allocated for this position with fringe benefits at a rate of 10.49%, paid in biweekly installments consistent with established written policies and procedures of the City of Flint.

Financial Implications:

This position is budgeted and funded from the Ruth Mott Foundation Comprehensive Master Plan Grant (Grant No.1674.01). Mr. Filter shall be compensated at a rate of \$22.38 per hour (Account #296-690.401-702.000) and receive fringe benefits at a rate of 10.49% of wages coming from line item "Other Fringes" (Account #296-690.401-719.100). No other benefits shall be provided.


Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐ Ruth Mott Foundation Comprehensive Master Plan Grant (Dept. 296-690.401) and Ruth Mott Foundation Comprehensive Master Plan Grant (Accounts from 702.000 to 719.100)

Staff Recommendation:

The Director of Department of Infrastructure and Development, along with the Community Development Administrator, and the Chief Planning Officer, recommend approval of this resolution.

Staff Person: 
Megan Hunter, Chief Planning Officer

Staff Person: 
David A. Solis, Administrator
I & D - Community Development

Staff Person: 
Howard Croft, Director
Infrastructure and Development