

EM SUBMISSION NO.: 2013em098

PRESENTED: 5-30-13

ADOPTED: 5-30-13

**BY THE EMERGENCY MANAGER:**

**RESOLUTION TO ENTER INTO A CONTRACT WITH GENESEE INTERMEDIATE SCHOOL DISTRICT (GISD) FOR ADMINISTRATIVE AND SUPPORT SERVICES FOR THE IMPLEMENTATION OF THE APPLITRACK SYSTEM**

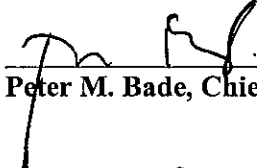
**BY THE EMERGENCY MANAGER:**

The Human Resources and Labor Relations Department requires the services of the Genesee Intermediate School District (GISD) for training, administrative and support services for the City's implementation of Applitrack system, a cost effective shared human resources management tool for increased efficiencies in recruitment.

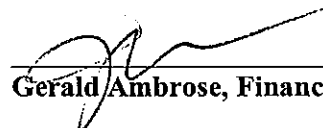
The Human Resources and Labor Relations Department has requested to enter into a Professional Services Agreement with Genesee Intermediate School District in the amount not to exceed \$10,000.00. The funding for this service will come from the following account line item: 101-270.100-801.000.

IT IS RESOLVED, that upon the Emergency Manager's approval, the Human Resources and Labor Relations Department a division of Finance/Administration is hereby authorized to enter into a contract with Genesee Intermediate School District through May 30, 2014, in the amount not to exceed \$10,000.00.

**APPROVED AS TO FORM:**

  
Peter M. Bade, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
Gerald Ambrose, Finance Director

  
Michael K. Brown, City Administrator

**EM DISPOSITION**

ENACT ☒

FAIL ☐

DATED 5-30-13

  
Edward J. Kurtz, Emergency Manager

## RESOLUTION STAFF REVIEW FORM

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**DATE:** May 29, 2013

**Agenda Item Title:** Resolution to enter into a contract with Genesee Intermediate School District (GISD) for administrative and support services for the implementation of the Applitrack system.

**Prepared By:** Erycka K. Hunter, Director  
Human Resources/Labor Relations

**Background/Summary of Proposed Action:** The Human Resources and Labor Relations Department requires the services of the Genesee Intermediate School District (GISD) for training, administrative and support services for the City's implementation of Applitrack system, a cost effective shared human resources management tool for increased efficiencies in recruitment.

**Financial Implications:** The contract with Genesee Intermediate School District through May 30, 2014, should not exceed \$10,000.

**Budgeted Expenditure:** N/A

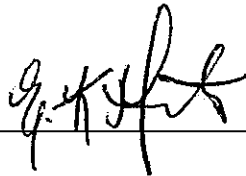
**Account #:** 101-270.100-801.000 (Professional Services).

**Pre-encumbered:** N/A

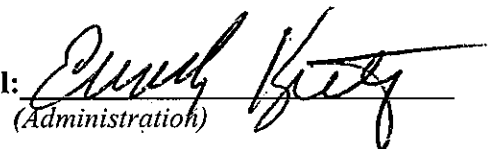
**Other Implications (i.e., collective bargaining:** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**



**Approval:**

  
(Administration)