

EM SUBMISSION: 2013Em076

PRESENTED: 5-20-13

ADOPTED: 5-21-13

**Resolution to Enter into an Agreement not to exceed \$30,000.00 with Urban Builders using CDBG funding**

**BY THE EMERGENCY MANAGER:**

During the fall of 2012, Urban Builders was selected as a general contractor to provide rehabilitation services for two homes being developed by Operation Unification using Neighborhood Stabilization Funds.

Although the NSP1 program ended on March 19, 2013, the City is required to complete all NSP1-assisted homes in order to comply with HUD's national objective. CDBG funds have been determined to be the alternative source of funds for completion of the two homes.

IT IS RESOLVED, That City Officials are authorized to enter into an agreement with Urban Builders that is not to exceed \$30,000.00 found in accounts 238-748.102-502.748 and 238-748.102-805.327 using CDBG funding in order to complete two homes initially financed with NSP1 funding.

APPROVED AS TO FORM:

  
Peter M. Bade, City Attorney

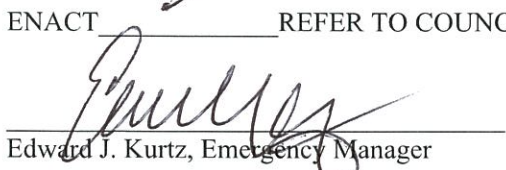
APPROVED AS TO FINANCE:

  
Gerald Ambrose, Finance Director

EM DISPOSITION:

  
Michael K. Brown, City Administrator

ENACT ✓ REFER TO COUNCIL \_\_\_\_\_ FAIL \_\_\_\_\_

  
Edward J. Kurtz, Emergency Manager

DATED: 5-21-13

## RESOLUTION STAFF REVIEW FORM

DATE: May 10, 2013

**Agenda Item Title:**

Resolution to Enter into an Agreement not to exceed \$30,000.00 with Urban Builders using CDBG funding

**Prepared By:** Karen A. Morris, DCED Program Manager

**Author:** Tracy B. Atkinson, Chief DCED Officer

**Requestor:** Department of Community and Economic Development (DCED)

**Background/Summary of Proposed Action:**

During the fall of 2012, Urban Builders was selected as a general contractor to provide rehabilitation services for two homes being developed by Operation Unification using Neighborhood Stabilization Funds.

Although the NSP1 program ended on March 19, 2013, the City is required to complete all NSP1-assisted homes in order to comply with HUD's national objective. CDBG funds have been determined to be the alternative source of funds for completion of the two homes.

**Financial Implications:**

Financial implications exist if all NSP1 homes are not completed and occupied by a low income family.

**Budgeted Expenditure:** Yes X No     Please explain, if no:

**Account #:**

Reviewed and approved by C. Cheshier

*Cynthia Cheshier*

**Pre-encumbered:** Yes ✓ No    

**Requisition #**

*1300018 will move  
\$150,000 to 238-748.102-865.327*

**Other Implications:**

There are no other known implications at this time.

**Staff Recommendation:**

Staff recommends approval of this resolution.

**APPROVAL**

*Tracy B. Atkinson*

Tracy B. Atkinson, Chief DCED Officer

*David Solis*

David Solis, ED Director

*Howard Croft*

Howard Croft, Infrastructure & Development Director