

(Bid #13-017)

EFM SUBMISSION NO.: 2013 EMO65

PRESENTED: 5-10-13

ADOPTED: 5-15-13

BY THE EMERGENCY MANAGER:

RESOLUTION TO J & M FOR MOWING SERVICES

BY THE EMERGENCY MANAGER

RESOLUTION

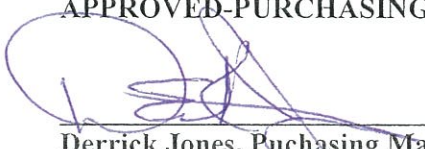
The Department of Purchases of Supplies has solicited a bid for mowing and trimming of parks, boulevards, and triangles at various locations within the City of Flint for a three year period as requested by the Department of Parks and Recreation; and

J & M Tree Service, 2424 Concord St., Flint, MI was the lowest responsive bidder on 19 of the requested sites requiring said services. The funding for this purchase will come from the following account number: 208-752.102-801.000 (\$13,325.60 FY13); and

IT IS RESOLVED, that the Proper City Officials , upon the Emergency Manager's approval, are hereby authorized to enter into a three year contract with J & M Tree Services for mowing and trimming of parks, boulevards, and triangles in an amount not to exceed \$119,930.40. (Park/ Recreation Fund) \$39,976.80 pending adoption of the FY14 budget, \$39,976.80 pending adoption of the FY15 budget, \$26,651.20 pending adoption of the FY16 budget.

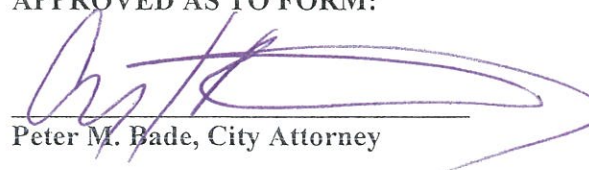
APPROVED-PURCHASING DEPT:

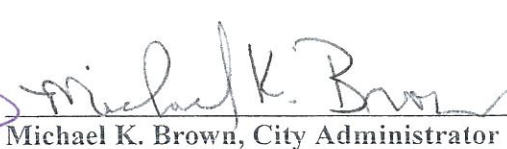
APPROVED AS TO FINANCE:

  
Derrick Jones, Purchasing Manager

  
Gerald Ambrose, Finance Director

APPROVED AS TO FORM:

  
Peter M. Bade, City Attorney

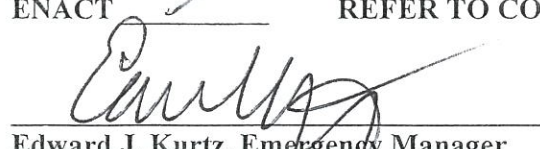
  
Michael K. Brown, City Administrator

EFM DISPOSITION:

ENACT ☒

REFER TO COUNCIL ☐

FAIL ☐

  
Edward J. Kurtz, Emergency Manager

DATED: 5-15-13

## RESOLUTION STAFF REVIEW

**DATE:** 4-23-13

**Agenda Item Title:** Resolution Authorizing the City of Flint to enter into a contract for mowing services with J&M Tree Service for mowing services from May FY13 - Oct FY16 for \$119,930.40.

**Prepared By:** Tamar Lewis, Infrastructure & Development Accounting Coordinator  
for Howard Croft, Director of Infrastructure & Development

**Background/Summary of Proposed Action:**

The City no longer employs staff for the Forestry division and is in need of mowing services for maintenance of various City properties and areas in the public right-of-way. The City has solicited bids for mowing services and has decided to award to the two vendors with the lowest responses out of the eleven submitted. Total contract dollar amounts were calculated based on the lowest price per location between the two lowest bidders. This resolution addresses the award to J&M Tree Service.

<u>Total Per Vendor:</u>	<u>Mike's</u>	<u>J&amp;M</u>	<u>Total</u>
FY13	31,264.00	13,325.60	44,589.60
FY14	93,792.00	39,976.80	133,768.80
FY15	93,792.00	39,976.80	133,768.80
FY16	62,528.00	26,651.20	89,179.20
GRAND TOTAL:	\$ 281,376.00	\$ 119,930.40	\$401,306.40

**Financial Implications:** These areas are the City's responsibility and if not maintained have the potential to cause issues including but not limited to visual obstruction to drivers, rodent infestation, increased costs to mitigate high grass and/or noxious weeds.

**Budgeted Expenditure?** Yes ☒ No ☒ **Please explain if no:** FY13 funds are budget. Additional funds are to be included in the yearly submitted budgets for FY14-FY16.

**Pre-encumbered?** Yes ☒ No ☒ **Requisitions #:** FY13 funds are pre-encumbered on requisition # 001300627. FY14-16 funds are to be encumbered at the beginning of each fiscal year.

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:**

Recommend Approval

Staff Person:



Howard Croft, Director  
Infrastructure and Development