

(Proposal # 843)

EFM SUBMISSION NO.: 2013EM 064

PRESENTED: 5-10-13

ADOPTED: 5-15-13

BY THE EMERGENCY MANAGER:

RESOLUTION TO E.C.T. FOR ENGINEERING SERVICES FOR THE "CHEVY IN THE HOLE" PROJECT

BY THE EMERGENCY MANAGER


RESOLUTION

The Department of Purchases of Supplies has solicited a proposal for engineering services for the "Chevy in the Hole" project as requested by the Infrastructure/Development Division, and

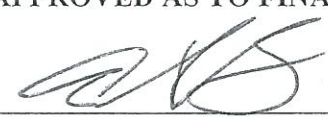
E.C.T., 2200 Commonwealth Blvd., Suite 300, Ann Arbor, MI was the lowest responsive bidder from three solicitation for said requirements. The funding for this purchase will come from the following account number: 296-690.391-801.000; and

IT IS RESOLVED, that the Proper City Officials , upon the Emergency Manager's approval, are hereby authorized to enter into a contract with E.C.T. for engineering services for the "Chevy in the Hole" project in an amount of \$245,000.00. (USDA Forest Service Grant Fund)

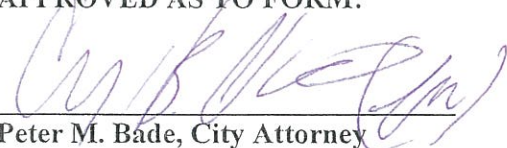
APPROVED-PURCHASING DEPT:



Derrick Jones, Purchasing Manager

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director
For

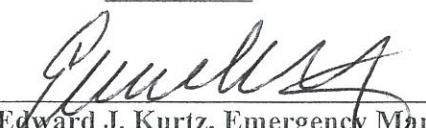
APPROVED AS TO FORM:


Peter M. Bade, City Attorney


Michael K. Brown, City Administrator

EFM DISPOSITION:

ENACT ✓ REFER TO COUNCIL _____ FAIL _____


Edward J. Kurtz, Emergency Manager

DATED: 5-15-13

RESOLUTION STAFF REVIEW

DATE: 5-1-13

Agenda Item Title: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ECT(ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.) IN THE AMOUNT OF \$250,000.00 TO PROVIDE ENGINEERING SERVICES FOR THE GLRI(GREAT LAKES RESTORATION INITIATIVE) PROJECT AT THE CHEVY IN THE HOLE SITE.

Prepared By: Tamar Lewis, Infrastructure & Development Accounting Coordinator
for Howard Croft, Director of Infrastructure & Development



Background/Summary of Proposed Action: This contract will be funded with the second USDA Forest Service grant award for tree planting and related activities at the Chevy in the Hole site. The grant period is 24 months, from January 1, 2013 to December 31, 2014 and the final performance report is due no later than 90 days from the expiration date of the grant, therefore it is suggested that the contract period for ECT go through March 30, 2015. Of the \$250,000.00 grant \$245,000.00 will be utilized by ECT and \$5,000 of the grant will be used for City Personnel.

Financial Implications: Financial implications relate to properly expending and requesting reimbursement for, and reporting on the funds. Budgeted expenditures in the amount of \$250,000.00 have the potential to impact the General Fund if not properly expended, reported, and/or reimbursed.

Budgeted Expenditure? Yes No ☒ **Please explain if no:** A resolution is in process to accept the grant and appropriate funds to the revenue and expenditure line items.

Pre-encumbered? Yes No ☒ **Requisitions #:**

Account #: 296-690.391-801.000

296 = Other Grants Fund

690.391 = TBD

801.000 = Professional Service

Other Implications (i.e., collective bargaining): None

Staff Recommendation:

Recommend Approval

Staff Person:

Howard Croft, Director
Infrastructure and Development

