

EFM SUBMISSION NO.: 2013EFM 114

PRESENTED: 3-25-13

ADOPTED: 3-27-13

BY THE EMERGENCY FINANCIAL MANAGER:


RESOLUTION TO APPROVE A PURCHASE ORDER
WITH CONTROLLED TEMPERATURE INC.

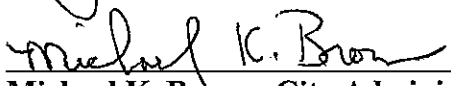
City Hall Facility is in need of a purchase order for Controlled Temperature Inc. to perform repairs and updates to the City Hall heating and air conditioning control system and main boiler system; and

IT IS RESOLVED, That the appropriate City officials are authorized to do all things necessary to process a budget adjustment to transfer \$15,000.00 expense appropriation from account # 101-753.200-920.000 to account # 101-753.200-801.000.

RESOLVED, that the Proper City Officials, upon the Emergency Financial Manager's approval, are hereby authorized to issue a purchase order to Controlled Temperature, Inc. for repairs to the City Hall temperature control system in an amount not to exceed \$15,000.00 (account # 101-753.200-801.000).

APPROVED AS TO FORM:

for 
Peter M. Bade, City Attorney



Michael K. Brown, City Administrator

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EFM DISPOSITION:

ENACT ✓ REFER TO COUNCIL _____ FAIL _____


Edward J. Kurtz, Emergency Financial Manager

DATED: 3-27-13

RESOLUTION STAFF REVIEW

Date: 03/19/13

Agenda Item Title:

RESOLUTION FOR A BUDGET ADJUSTMENT TO MOVE FUNDS FROM THE FACILITY MAINTENANCE UTILITIES ACCOUNT TO THE FACILITY MAINTENANCE PROFESSIONAL SERVICE ACCOUNT TO USE FOR A PURCHASE ORDER WITH CONTROLLED TEMPERATURE INC.

Prepared By:

Mary Jarvis, Accountant, Department of Parks and Recreation and Transportation

Background/Summary of Proposed Action:

City Hall Facility is in need of a purchase order to Controlled Temperature Inc. for repairs and updates to the City Hall heating and air conditioning control system and main boiler system. City Hall is in need of a control box for the third floor because the current one is no longer operable and needs to be replaced. Current Building codes require internal building temperatures to be 68 degrees. Inability to control the internal temperature of the buildings, depending on the severity of the climate, may result in physical harm to employees and/or the public, or damage to the premises or contents therein.

Financial Implications:

Transferring \$15,000.00 expense appropriation from the Facilities Maintenance Utilities account (account # 101-753.200-.000) to the Facilities Maintenance Professional Service account (account # 101-753.200-801.000) for fiscal year 2013.

Budgeted Expenditure? Yes ☒ No ☐ Please explain if no:

Account No.: Transferring \$15,000.00 from account # 101-753.200-920.000 to account # 101-753.200-801.000.

Pre-encumbered? Yes ☒ No ☐ Requisition # 001201805

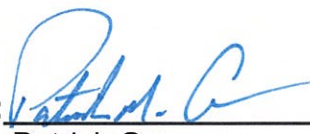
Other Implications (i.e., collective bargaining):

None

Staff Recommendation:

Recommend Approval

Staff Person:



Patrick Gerace
Director of Parks & Recreation