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EFM SUBMISSION NO.: 2013EFM104

PRESENTED: 3-14-13

ADOPTED: 3-15-13

BY THE EMERGENCY FINANCIAL MANAGER:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENTS

BY THE EMERGENCY FINANCIAL MANAGER

RESOLUTION

Whereas, the City's Budget is monitored on an going basis by the Finance Director; and department heads; and

Whereas, the Finance Director is recommending certain adjustments;

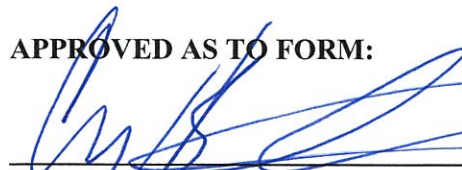
IT IS RESOLVED, that the FY13 Budget of the City of Flint is hereby amended to reflect the changes in the attached listing of budget amendments dated March 6, 2013; and

That the Finance Director is authorized to do all things necessary to incorporate the attached changes into the Budget and to assign the appropriate account numbers.

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

APPROVED AS TO FORM:


Peter M. Bade, City Attorney


Michael K. Brown, City Administrator

EFM DISPOSITION:

ENACT ☒

REFER TO COUNCIL ☐

FAIL ☐


Edward J. Kurtz, Emergency Financial Manager

DATED: 3-15-13

PROPOSED BUDGET AMENDMENTS**Date: 03/06/13**

<u>Fund</u>	<u>Department</u>	<u>Item</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Explanation</u>
Fund 101					
General Fund					
101		Misc Revenues	\$40,000		
101		Sale of Surplus Equip	\$149,200		
101	City Clerk	Special Election		\$100,000	Two Special Elections
		Election Workers		\$24,000	
		Additional Tech Support		\$4,000	
		Clerk Staff Overtime		\$4,000	
		Misc Printing		\$10,000	
		Mailing		\$7,200	
		Rent			
Total Clerk				\$149,200	
101	Police Dept	Professional Services		\$700,000	Lock-Up budget
		State Grant	\$700,000		
101	Parks	Transfer to Parks Fund		\$40,000	Mowing
Total			\$889,200	\$889,200	
TOTAL Fund Adjustments (#101)			\$889,200	\$889,200	
Current Budget			\$59,985,633	\$59,985,633	
Amended Budget			\$60,874,833	\$60,874,833	

Fund 208					
Parks & Recreation Fund					
208	Parks - Forestry	Professional Services		\$40,000	To provide mowing services April - June
		Transfer for GF	\$40,000		
Total			\$40,000	\$40,000	
TOTAL Fund Adjustments (#208)			\$40,000	\$40,000	
Current Budget			\$449,400	\$449,400	
Amended Budget			\$489,400	\$489,400	

RECOMMENDED BUDGET ADJUSTMENT FOR FIRE OVERTIME

The following is a recommended budget amendment to address the projected shortfall in the Fire Department's overtime budget. It has been projected that additional Fire department overtime resources needed for the remaining FY13 budget is \$131,000. Through analyzing the Fire Departments budgeted line items, \$94,110 can be adjusted from existing line items within the Fire Department's budget. This includes taking wages from a budgeted for a Safety Training Officer position that will not be filled, and appropriating it throughout the overtime budget needs. There is a budget need of \$36,890 to fill, and it is recommended that wages in the Police Admin - Bureau be reduced and appropriated to the Fire Department overtime budget. There are positions within this department that will not be filled in FY13. This recommendation will provide the necessary resources to address the shortfall in the Fire Department's budgeted overtime.

Fire Departments that will need additional Overtime allocation

ACCOUNT	DESCRIPTION	AMOUNT
Dept. 337.100: Office of Fire Chief		
101-337.100-709.000	Overtime	\$ 5,000
Dept. 338.200: Firefight Division-Fire Battalion Chi		
101-338.200-709.000	Overtime	\$ 15,000
Dept. 338.201: Firefighting Division-Fire Station Overh		
101-338.201-709.000	Overtime	\$ 100,000
Dept. 339.200: Fire Prevention - Inspection And Training		
101-339.200-709.00	Overtime	\$ 11,000
TOTAL OVERTIME PROJECTED NEED		\$ 131,000

Budget Adjustments Needed to Offset Fire Overtime

ACCOUNT	DESCRIPTION	AVAILABLE	AMOUNT
Function: Fire			
Dept 337.100: Office Of Fire Chief			
101-337.100-758.000	Uniform	\$ 1,000	\$ (1,000)
101-337.100-731.000	Subscriptions	\$ 250	\$ (250)
101-337.100-956.000	Miscellaneous Expense	\$ 12,500	\$ (11,500)
101-337.100-958.500	Tuition Reimbursement	\$ 1,360	\$ (1,360)
		\$ 15,110	\$ (14,110)
Dept 337.202: Fire Admin - Training			
101-337.202-702.000	Wages & Salaries	\$ 82,427	\$ (50,000)
Dept 338.201: Firefighting Division-Fire Station Overh			
101-338.201-726.000	Supplies	\$ 18,144	\$ (10,000)
101-338.201-758.000	Uniforms	\$ 31,620	\$ (20,000)
		\$ 49,764	\$ (30,000)
TOTAL Fire Department Budget Reductions		\$ 147,301	\$ (94,110)
Function: Police			
Dept 302.100: Police Admin Bureau			
101-302.100-702.000	Wages & Salaries		\$ (36,890)
TOTAL BUDGET ADJUSTMENTS			\$ (131,000)