

(Bid # 13-013)

EFM SUBMISSION NO.: 2013EFM091

PRESENTED: 2-14-13

ADOPTED: 2-19-13

BY THE EMERGENCY FINANCIAL MANAGER:

**RESOLUTION TO MOORE BROTHERS ELECTRIC FOR SMALL MOTOR REPAIR SERVICES**

BY THE EMERGENCY FINANCIAL MANAGER

**RESOLUTION**

On August 1, 2012, the Department of Purchases and Supplies issued a purchase order to Moore Brothers Electric Co., PO Box 90062, Burton, MI for various small motor repair services in an amount not to exceed \$6,000.00 as requested by the Maintenance Division , and

The Maintenance Division is requesting additional said services in an amount not to exceed \$5,000.00 for the remainder FY13 fiscal year. The funding for this request will come from the following account number: 101-753.200-930.000; and

IT IS RESOLVED, that the Department of Purchases and Supplies, upon the Emergency Financial Manager's approval, is hereby authorized to issue a purchase order to Moore Brothers Electric Co for additional small motor repair services in an amount not to exceed \$5,000.00. (General Fund)

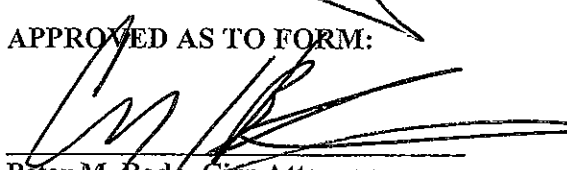
APPROVED-PURCHASING DEPT:

APPROVED AS TO FINANCE:

  
Derrick Jones

  
Gerald Ambrose, Finance Director

APPROVED AS TO FORM:

  
Peter M. Bade, City Attorney

  
Michael K. Brown, City Administrator

**EFM DISPOSITION:**

ENACT ☒ REFER TO COUNCIL            FAIL           

  
Edward J. Kurtz, Emergency Financial Manager

DATED: 2-19-13

02/12/13 – DFJ

## RESOLUTION STAFF REVIEW FORM

**DATE:** February 11, 2013

**Agenda Item Title:** Resolution authorizing the City of Flint to issue a Purchase Order in the amount of \$5,000.00 to Moore Brothers for small motors, small motor parts, and small motor repairs.

**Prepared By:** Tamar Lewis, Infrastructure & Development Accounting Coordinator



**Background/Summary of Proposed Action:** The Maintenance division is in need of small motors and small motor repair in order to maintain the heating and cooling in City of Flint buildings.

**Financial Implications:** Current Building codes require internal building temperatures to be 68 degrees. Inability to control the internal temperature of the buildings, depending on the severity of the climate, may result in physical harm to employees and/or the public, or damage to the premises or contents therein. Three purchase orders for the FY13 fiscal year have been issued to Moore Brothers totaling \$8,105.94. This new purchase order would bring the total for this vendor to 13,105.94, exceeding the \$10,000.00 dollar limit:

1. \$1,138.40, po# 12-001025, 07-19-12
2. \$ 967.52, po# 12-001026, 07-19-12
3. \$6,000.00, po# 12-001131, 08-01-12

**Budgeted Expenditure:** Yes X No      Please explain, if no:

**Account #:** 101-753.200-930.000

101 = General Fund

753.200 = Facilities Maintenance

930.000 = Repairs & Maintenance

**Pre-encumbered:** Yes X No     

**Requisition #** 001300039

**Other Implications (i.e., collective bargaining:** Wages for employees sent home due to internal climate control may be required, services and/or financial matters may not be handled during this time and cause further disruption or financial obligation.

**Staff Recommendation:** The Parks & Recreation Maintenance staff recommends approval of this resolution.

**Staff Person:** Lee Osborne

**Staff Person:** Patrick Gerace  
Patrick Gerace