

EFM SUBMISSION NO.: 2013EFM077

PRESENTED: 2-11-13

ADOPTED: 2-11-13

BY THE EMERGENCY FINANCIAL MANAGER

Resolution Authorizing Change Order No. One to Increase The Spencer Agency's NSP 2 Funded Contract (12-024) by \$20,000 to provide expanded marketing services related to sales of Smith Village homes

MSHDA applied for and was awarded funding and allocated \$15,772,344 to the City of Flint to fund NSP2 Eligible Activities and Costs associated with the stabilization and redevelopment of the eligible census tracts.

The City of Flint previously entered into an \$80,000.00 contract (12-024) with The Spencer Agency to provide marketing services for the Smith Village housing development. To provide the required level of services, the contract needs to be increased by \$20,000.00 with increases to existing budget line items. NSP2 funds for the contract increase are available in expense account 297-743.100-900.100. No time extensions to the contract are proposed.

IT IS RESOLVED, That the Emergency Financial Manager shall, on behalf of the City of Flint, authorize appropriate City of Flint officials to do all things necessary to enter into change order number one with The Spencer Agency, to increase the contract by \$20,000.00 in NSP2 funds and amend the contract scope to include to provide expanded marketing services for a total contract amount of \$100,000.00. NSP 2 funds for the contract increase are available from expense account 297-743.100-900.100.

APPROVED AS TO FORM:



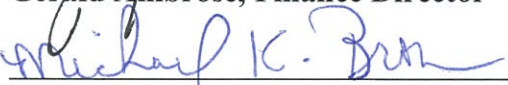
Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



Gerald Ambrose, Finance Director

EFM DISPOSITION:



Michael K. Brown, City Administrator

ENACT 

FAIL _____

DATED 2-11-13

Ed Kurtz, Emergency Financial Manager

RESOLUTION STAFF REVIEW FORM

DATE: February 4, 2013

Agenda Item Title:

Resolution Authorizing Change Order No. One to Increase The Spencer Agency's NSP 2 Funded Contract (12-024) by \$20,000 to provide expanded marketing services related to sales of Smith Village homes

Prepared By:

Author: Glenda Dunlap, Program Manager

Requestor: Department of Community and Economic Development (DCED)

Background/Summary of Proposed Action:

MSHDA applied for and was awarded funding and allocated \$15,772,344 to the City of Flint to fund NSP2 Eligible Activities and Costs associated with the stabilization and redevelopment of the eligible census tracts.

The City of Flint previously entered into an \$80,000.00 contract (12-024) with The Spencer Agency to provide marketing services for the Smith Village housing development. To provide the required level of services, the contract needs to be increased by \$20,000.00 with increases to existing budget line items. NSP2 funds for the contract increase are available in expense account 297-743.100-900.100. No time extensions to the contract are proposed.

Financial Implications: This resolution increases the contract (12-024) by \$20,000.00, to a total of \$100,000.00. The source of these funds is NSP2.

Budgeted Expenditure: Yes ☒ No ☐ **Please explain, if no:**

Account #:

Reviewed and approved by C. Cheshier

Cynthia Cheshier

Revenue account number 297-743.100-502.743 and expense account number 297-743.100-900.276

Pre-encumbered: Yes ☒ No ☐

Requisition # 1300142

Other Implications: There are no known implications.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Traey B. Atkinson

Traey B. Atkinson, Chief Officer DCED

David Solis

David Solis, Director ED

Howard Croft

Howard Croft, Infrastructure and Development Director