

EM SUBMISSION NO.: 2012 Em 486

PRESENTED: 8/6/12

ADOPTED: 8/7/12

**BY THE EMERGENCY MANAGER:**

**Resolution to Execute Change Order #4 to a HOME Contract (F09093) for Court Street Village Housing and Community Development Corporation that increases the contract by \$20,000.00 and extend the term of the contract until January 30, 2013 for a total contract not to exceed \$213,318.00**

Court Street Non-Profit Housing and Community Development Corporation is a non-profit corporation that has managed an owner occupied rehabilitation program on behalf of the City using federal funding for several years.

This program, consistent with the City's 5-year Consolidated Plan, addresses code related repairs consistent with the housing code adopted by the local government. Replacements and/or upgrades are made to electrical, plumbing, heating, roofing, structural deficiencies and other housing code violations that are found in homes owned by low income families.

An extension is necessary to extend the time frame of the original contract until December 31, 2012 in order to complete a home located on Mason. Cost estimates as determined by the subgrantee organization evidence that an additional \$20,000.00 is necessary to complete the home.

The contract balance of \$28,125.03, as of June 30, 2012, is available in the 238 fund located in City of Flint HOME program account 238-749.280-805.327 labeled as **99 HOME - Court Street CDC - Housing Rehab.**

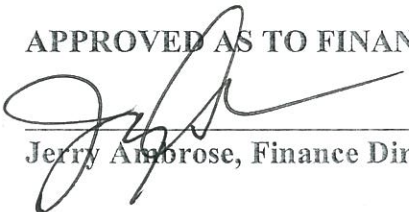
Funding to increase the original contract by an additional \$20,000.00 will be made available from the following HOME uncommitted accounts: revenue 238-749.101-502.749 expense 238-749.101-700.100.

**IT IS RESOLVED**, that appropriate City Officials are authorized to execute a Change Order #4 to a HOME Contract for Court Street Village Housing and Community Development Corporation that increases the contract by \$20,000.00 (expense acct. 238-749.280-805.327 and revenue acct. 238-749.280-502.749) and extend the term of the contract until January 30, 2013 for a total HOME contract not to exceed \$213,318.00.

**APPROVED AS TO FORM:**

  
Peter M. Bade, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
Jerry Ambrose, Finance Director

**EM DISPOSITION:**

ENACT ✓ FAIL \_\_\_\_\_

DATED 8-7-12

  
Michael K. Brown, Emergency Manager

## RESOLUTION STAFF REVIEW FORM

**DATE:** July 31, 2012

**Agenda Item Title:**

Resolution to Execute a Change Order #4 to a HOME Contract for Court Street Village Housing and Community Development Corporation that increases the contract by \$20,000.00 and extend the term of the contract until January 31, 2012 for a total contract not to exceed \$213,318.00

**Prepared By:** Karen A. Morris, DCED Program Manager

**Author:** Tracy B. Atkinson, DCED Director

**Requestor:** Department of Community and Economic Development (DCED)

**Background/Summary of Proposed Action:**

Court Street Non-Profit Housing and Community Development Corporation is a non-profit corporation that has managed an owner occupied rehabilitation program on behalf of the City using federal funding for several years. This program, consistent with the City's 5-year Consolidated Plan, addresses code related repairs consistent with the housing code adopted by the local government. Replacements and/or upgrades are made to electrical, plumbing, heating, roofing, structural deficiencies and other housing code violations that are found in homes owned by low income families. An extension is necessary to extend the time frame of the original contract until January 30, 2013 in order to complete a home located on Mason. Cost estimates as determined by the subgrantee organization evidence that an additional \$20,000.00 is necessary to complete the home.

**Financial Implications:**

The approval of this resolution will assist the City with meeting its HOME obligations, a regulatory requirement that requires all housing units financed using federal funds to be decent, safe and sanitary.

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

Account #: Reviewed and approved by C. Cheshier

Revenue account number: 238-749.101-502.749 and expense account number: 238749.101-700.100

**Pre-encumbered:** Yes ☒ No ☐

**Requisition #** 001201282

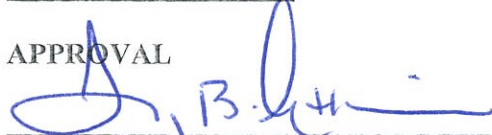
**Other Implications:**

There are no other known implications at this time.

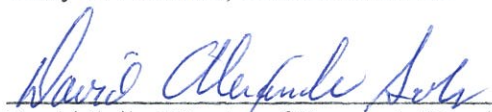
**Staff Recommendation:**

Staff recommends approval of this resolution.

APPROVAL



Tracy B. Atkinson, Director of DCED



David Solis, Director of Economic Development



Howard Croft, Infrastructure and Development Director