

EM SUBMISSION NO.: 2012EM476

PRESENTED: 8/7/12

ADOPTED: 8/7/12

Resolution Authorizing Entering Into a Contract Between the City of Flint and Stephen Arellano to Provide Services as an Urban Gardening/ Agriculture Expert to Develop a Comprehensive Report Integrating Local Food Systems in the City of Flint's Master Plan.

BY THE EMERGENCY MANAGER:

On June 14th 2012, the City received a grant from the Community Foundation of Greater Flint in the amount of \$13,500 to develop a comprehensive report on local food and urban agriculture in Flint and to provide recommendations to inform the development of the Master Plan. The report will compile and analyze relevant data, opportunities, barriers, best practices, and resources related to urban agriculture and the local food systems. Upon completion, the consultant will present findings to the City of Flint Planning Commission and the Natural Resources, Open Space, and Conservation Master Plan Steering Committee Advisory Group. The report additionally will be studied by City of Flint Planning Staff as well as Houseal Lavinge Associates, for implementation within the Master Plan. It will also be utilized to facilitate community discussion on the possible integration of food security, urban agriculture, and community gardening into future neighborhood land use plans.

The grant from the Community Foundation of Greater Flint provides for the hiring of independent consultant, Stephen Arellano. Mr. Arellano was specifically identified in the grant because of his unique qualifications as a consultant to Michigan State University (MSU) tasked with developing programs, projects, and activities that support local food systems. During his work with MSU, Mr. Arellano also provided technical support on local food systems and urban agriculture to city staff working on the Master Plan. The term of this contract shall be for 2 months, beginning August 1, 2012 and ending October 1, 2012.

100% of Mr. Arellano's wages during this contract period will be paid from the Community Foundation of Greater Flint: *Integrating Local Food Systems in Flint's Master Plan Grant*, Account No. 296.690.403

BE IT RESOLVED, That City officials are authorized to do all things necessary to enter into a contract with Stephen Arellano beginning upon execution of the contract and ending sixty days thereafter for the agreed upon compensation of \$12,500. 100% of Mr. Arellano wages during this contract period will be paid from the Community Foundation of Greater Flint: *Integrating Local Food Systems in Flint's Master Plan grant*, fund and department number 296.690.403.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


Peter M. Bade, Chief Legal Officer

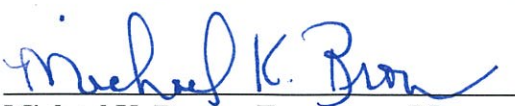

Jerry Ambrose, Finance Director

EM DISPOSITION:

ENACT ☒

FAIL ☐

DATED 8-7-12


Michael K. Brown, Emergency Manager

RESOLUTION STAFF REVIEW FORM

DATE: July 27, 2012

Agenda Item Title: Resolution authorizing entering into a contract between the City of Flint and Stephen Arellano to provide services as an urban gardening/ agriculture expert to develop a comprehensive report integrating local food systems in the City of Flint's Master Plan.

Prepared By: Megan Hunter, Chief Planning Officer

& Kevin Schronce



Background/Summary of Proposed Action: On June 14th 2012, the City received a grant from the Community Foundation of Greater Flint in the amount of \$13,500 to develop a comprehensive report on local food and urban agriculture in Flint and provide recommendations on best planning practices to inform the development of the Master Plan. The report will compile and analyze relevant data, opportunities, barriers, best practices, and resources related to urban agriculture and local food systems. Upon completion, the consultant will present findings to the City of Flint Planning Commission and the Natural Resources, Open Space, and Conservation Master Plan Steering Committee Advisory group. Additionally, the report will be studied by City Planning Staff as well as Houseal Lavigne Associates, for implementation within the Master Plan. The report also will be utilized to facilitate community discussion on the possible integration of food security, urban agriculture, and community gardening into neighborhood land use plans.

The grant from the Community Foundation of Greater Flint provides for the hiring of independent consultant, Stephen Arellano. Mr. Arellano was specifically identified in the grant because of his unique qualifications as a consultant to Michigan State University (MSU), tasked with developing programs, projects, and activities that support local food systems. During his work with MSU, Mr. Arellano also provided technical support on local food systems and urban agriculture to city staff working on the Master Plan. \$12,500 of the grant will be compensation for Stephen Arellano and \$1,000 will be a fiduciary fee for administration of the grant.

Financial Implications: none

Budgeted Expenditure: Yes ___ No X Please explain, if no: This is a grant so there will be no impact on the general fund.

Account #: 296.690.403

Pre-encumbered: Yes ___ No X

Requisition #

Other Implications (i.e., collective bargaining: none

Staff Recommendation:

Staff recommends approval of this resolution.

APPROVAL:



David Solis, Community Development Administrator



Howard Croft, Development and Infrastructure Director