

EM SUBMISSION NO.: 2012EM 454

PRESENTED: 7/23/12

ADOPTED: 7/25/12

RESOLUTION

Resolution Authorizing Change Order #2 to Increase the Contract with Rowe Professional Services Company (11-036), by \$98,467.00 to provide additional Infrastructure Engineering Services related to the Smith Village project. The grant funds are from the Neighborhood Stabilization Program (NSP2).

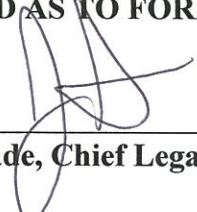
BY THE EMERGENCY MANAGER

The initial contract (11-036) with Rowe Professional Services Company was for \$410,800.00. The City authorized additional infrastructure engineering services for the Smith Village project including; coordination meetings, revising plans and specifications from a phased to a stand-alone project, meetings for Emergency Manager evaluation of Smith Village, construction oversight and coordination between the infrastructure contractor and residential developer, and development of a second bid package for Phase II of the project. The services commenced on July 1, 2011, and end with the termination of the contract on February 28, 2013. Section 2 and 8 of the initial contract (11-036) shall also be revised to remove the restriction on transportation infrastructure work. With approval, HUD will allow NSP2 funds to be used for transportation infrastructure.

The City of Flint needs the contractor to provide additional Infrastructure Engineering Services related to the Smith Village project. The proposed change order will increase the contract by \$98,467.00, to \$509,267.00. These additional funds will pay for the additional services rendered. No time extensions to the contract are proposed. Funds are to be made available for the amount of \$98,467.00 from expense account 297-743.111-805.276.

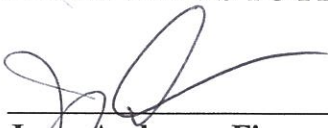
IT IS RESOLVED, That Emergency Manager shall, on behalf of the City of Flint, authorize appropriate City of Flint officials to do all things necessary to enter into a second change order with Rowe Professional Services Company, that amends contract requirements in their original contractor agreement for NSP2 (11-036). This action authorizes City officials to increase the contract by \$98,467.00, to \$509,267.00, and modify contract language concerning scope and fees for a period commencing on July 1, 2011, and ending with the termination of the contract on February 28, 2013.

APPROVED AS TO FORM:

for


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



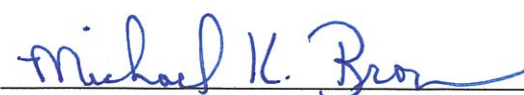
Jerry Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓

FAIL _____

DATED 7-25-12



Michael K. Brown, Emergency Manager

RESOLUTION STAFF REVIEW FORM

DATE: June 19, 2012

Agenda Item Title:

Resolution Authorizing Change Order #2 to Increase the Contract with Rowe Professional Services Company (11-036), by \$98,467.00 to provide additional Infrastructure Engineering Services related to the Smith Village project. The grant funds are from the Neighborhood Stabilization Program (NSP2).

Prepared By:

Author: Kevin Miller, Program Specialist

Requestor: Department of Community and Economic Development (DCED)

Background/Summary of Proposed Action:

The Department is requesting that the Emergency Manager shall, on behalf of the City of Flint, authorize appropriate City of Flint officials to do all things necessary to enter into a second change order with Rowe Professional Services Company, to increase the contract (11-036) by \$98,467.00, for a total of \$509,267.00. The services commenced on July 1, 2011, and end with the termination of the contract on February 28, 2013. The City of Flint needs the contractor to provide Infrastructure Engineering Services related to the Smith Village project. Section 2 and 8 of the initial contract (11-036) shall also be revised to remove the restriction on transportation infrastructure work. With approval, HUD will allow NSP2 funds to be used for transportation infrastructure.

Financial Implications: This resolution increases the contract (11-036) by \$98,467.00, to a total of \$509,267.00. The source of these funds is NSP2.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Account #:

Reviewed and approved by C. Cheshier

Cynthia Cheshier

Revenue account number 297-743.111-502.743 and expense account number 297-743.111-805.276

Pre-encumbered: Yes ☐ No ☐

Requisition # 001200914

Other Implications: There are no known implications.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Tracy B. Atkinson
Tracy B. Atkinson, Director DCED

David Solis
David Solis, Director ED

Howard Croft, Infrastructure and Development Director