

(Purchasing No. 11000041)

EM SUBMISSION NO.: 2012EM351

PRESENTED: 6/29/12

ADOPTED: 6/29/12

**RESOLUTION TO ODB FOR ELGIN SWEEPER REPAIR PARTS**

BY THE EMERGENCY MANAGER

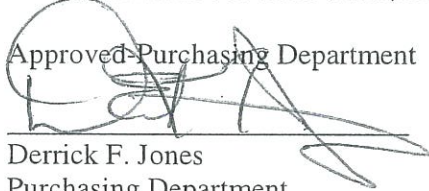
**RESOLUTION**

On June 27, 2011, City Council authorized the Department of Purchases & Supplies to issue purchase orders to ODB, 5118 Glen Alden Dr., Richmond, Virginia for the first year of a three year pricing agreement for the annual supply of Elgin sweeper repair parts as requested by Inventory Control/Fleet Maintenance Garage; and

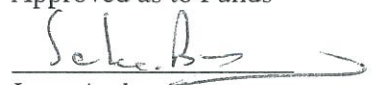
The Department of Purchases & Supplies has received a requisition requesting additional supplies of Elgin sweeper repair parts for various departments for the second year of the three year pricing agreement in the amount of \$25,318.87. To establish inventory, the following account number will be utilized: 661-000.000-110.400; and

IT IS RESOLVED, That the Department of Purchases & Supplies, upon the Emergency Manager's approval, is hereby authorized to issue a purchase order to ODB for the second year of a three year pricing agreement for the annual supply of Elgin sweeper repair parts in the amount not to exceed \$25,318.87. (Fleet/Central Garage Fund)

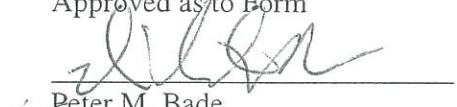
Approved-Purchasing Department

  
Derrick F. Jones  
Purchasing Department

Approved as to Funds

  
Jerry Ambrose  
Director of Finance

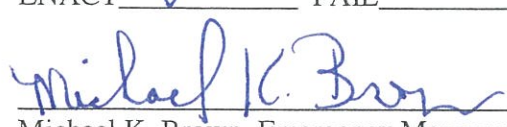
Approved as to Form

  
Peter M. Bade  
City Attorney

EM DISPOSITION:

ENACT ✓ FAIL \_\_\_\_\_

DATED 6-29-12

  
Michael K. Brown, Emergency Manager

061212 - KRN

## RESOLUTION STAFF REVIEW

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**DATE:**

5-07-12

**Agenda Item Title:**

Elgin sweeper repair parts

**Prepared By:**

Angela Smith, Inventory Control

**Background/Summary of Proposed Action:**

The Fleet Maintenance Garage stockroom is requesting an FY13 blanket purchase order for Elgin sweeper repair parts. This material is used in repairing the City's Elgin street sweepers.

**Financial Implications:** Not to exceed \$25,318.87

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 661-000.000-110.400

**Pre-encumbered?** Yes ☐ No ☒ Requisition #  
Inventory accounts are not pre-encumbered.

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
(Dept Head or other authorized staff)