

EM SUBMISSION NO.: 2012 EM 308

PRESENTED: 6/12/12

ADOPTED: 6/15/12

BY THE EMERGENCY MANAGER:

**RESOLUTION APPROVING THE APPOINTMENT OF SUSAN CROSSLIN TO
THE POSITION OF HUMAN RESOURCES/LABOR RELATIONS SPECIAL
PROJECT COORDINATOR IN THE HUMAN RESOURCES AND LABOR
RELATIONS DEPARTMENT**

In order to provide continuity of services, the Emergency Manager has determined that it would be advantageous for the City to appoint Susan Crosslin as the Human Resources and Labor Relations Special Project Coordinator for the Human Resources and Labor Relations Department

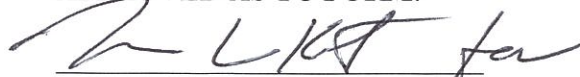
The duties of this position shall be required by the Emergency Manager on an at-will basis pursuant to authority granted the Emergency Manager by Public Act 4. Ms. Crosslin's employment in this capacity shall be at the will of the Emergency Manager until such time as the Emergency Manager determines that her employment shall cease, or until such time as his authority as Emergency Manager terminates by operation of law, whichever comes first; and

Compensation shall be at the rate of 16.827 per hour from the Human Resources and Labor Relations budget line item 101-270.100-702.000; Wages and Salaries. Ms. Crosslin shall be paid in bi-weekly installments and subject to customary withholdings; but, shall not be entitled to overtime; and

Ms. Crosslin shall receive fringe benefits at a rate of 8.3% of wages through June 30, 2012, increasing to 10.49% of wages starting July 1, 2012, from the Human Resources and Labor Relations Department line items 101-270.100-719.250, Other Non-departmental Fringes; and

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint appoint Susan Crosslin as the Human Resources and Labor Relations Department Special Projects Coordinator. The agreed upon compensation is 16.827 per hour and benefits at 8.3% through June 30, 2012, increasing to 10.49% starting July 1, 2012. Further Ms. Crosslin's appointment in this capacity is subject to the parameters set forth above.

APPROVED AS TO FORM:


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:

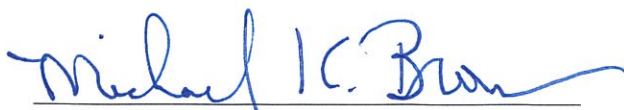

Jerry Ambrose, Finance Director

EM DISPOSITION

ENACT ✓

FAIL _____

DATED 6-15-12


Michael K. Brown, Emergency Manager

RESOLUTION REVIEW FORM

FROM: Human Resources/Labor Relations (DEPARTMENT)

NO. _____

RESOLUTION NAME: Resolution approving the appointment of Sue Crosslin to the position of Human Resources/Labor Relations Special Project Coordinator for the Human Resources/Labor Relations Department.

1. RESOLUTION REVIEW – LEGAL

Date in: 06/12/12

The attached Resolution and Staff Review is submitted to the Legal Department for approval as to **FORM ONLY:**

The Legal Department reviewed this Resolution, as to form, on 6-12-12 and by signing this form approves as to FORM ONLY.

BY:


Peter Bade, Chief Legal Officer

2. RESOLUTION REVIEW – FINANCE & BUDGET

Date in: _____

The attached Resolution and Staff Review is submitted to the Finance Department for approval as to **FINANCE COMPLIANCE & BUDGET COMPLIANCE:**

The Finance Department reviewed this Resolution, on _____ and by signing this

Form approves as to FINANCE COMPLIANCE & BUDGET COMPLIANCE.

BY:

Jerry Ambrose, Finance

3. RESOLUTION REVIEW – ADMINISTRATION

Date in: _____

The attached Resolution and Staff Review is submitted to the Emergency Financial Manager for approval. The Emergency Financial Manager reviewed this Resolution, on _____ and by signing this form approves it. (Date)

BY:

Michael K. Brown, Emergency Manager

RESOLUTION STAFF REVIEW FORM

DATE: June 12, 2012

Agenda Item Title: Resolution approving the appointment of Sue Crosslin to the position of Human Resources and Labor Relations Special Project Coordinator in the Human Resources and Labor Relations Department

Prepared By: Erycka K. Hunter, Director
Human Resources/Labor Relations

Background/Summary of Proposed Action: In order to provide continuity of services in the Human Resources and Labor Relations Department, it is being requested to keep Sue Crosslin in the position of the Human Resources and Labor Relations Special Project Coordinator in the Human Resources and Labor Relations Department.

Financial Implications: Compensation shall be at the rate of 16.827 per hour, there will also be fringe benefits at a rate of 8.3% of wages through June 30, 2012, increasing to 10.49% of wages starting July 1, 2012

Budgeted Expenditure: N/A

Account #: 101-270.100-702.000 (Wages/Salaries) and 101-275.100-719.250 (Other Non-departmental fringes).

Pre-encumbered: N/A

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: _____

Approval: _____
(Administration)