

EM SUBMISSION NO.: 2012 EM306

PRESENTED: 6/12/12

ADOPTED: 6/15/12

**BY THE EMERGENCY MANAGER:**

**RESOLUTION APPROVING THE APPOINTMENT OF SHEENA BATES TO  
THE POSITION OF HUMAN RELATIONS PROGRAM SPECIALIST IN THE  
HUMAN RELATIONS DEPARTMENT**

In order to provide continuity of services, the Emergency Manager has determined that it would be advantageous for the City to appoint Sheena Bates as the Human Relations Program Specialist for the Human Relations Department

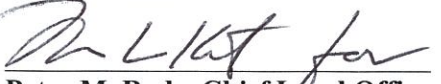
The duties of this position shall be required by the Emergency Manager on an at-will basis pursuant to authority granted the Emergency Manager by Public Act 4. Ms. Bates' employment in this capacity shall be at the will of the Emergency Manager until such time as the Emergency Manager determines that her employment shall cease, or until such time as his authority as Emergency Manager terminates by operation of law, whichever comes first; and

Compensation shall be at the rate of 13.212 per hour from the Human Relations budget line item 101-175.100-702.000; Wages and Salaries. Ms. Bates' shall be paid in bi-weekly installments and subject to customary withholdings; but, shall not be entitled to overtime; and


Ms. Bates' shall receive fringe benefits at a rate of 8.3% of wages through June 30, 2012, increasing to 10.49% of wages starting July 1, 2012, from the Human Relations Department line items 101-175.100-719.250, Other Non-departmental Fringes; and

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint appoint Sheena Bates' as the Human Relations Department Program Specialist. The agreed upon compensation is 13.212 per hour and benefits at 8.3% through June 30, 2012, increasing to 10.49% starting July 1, 2012. Further Ms. Bates' appointment in this capacity is subject to the parameters set forth above.

**APPROVED AS TO FORM:**

  
Peter M. Bade, Chief Legal Officer

**APPROVED AS TO FINANCE:**

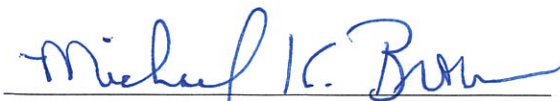
  
Jerry Ambrose, Finance Director

**EM DISPOSITION**

ENACT ☒

FAIL ☐

DATED 6-15-12

  
Michael K. Brown, Emergency Manager

## RESOLUTION REVIEW FORM

FROM: Human Relations (DEPARTMENT)

NO. \_\_\_\_\_

RESOLUTION NAME: Resolution approving the appointment of Sheena Bates to the position of Human Relations Program Specialist for the Human Relations Department.

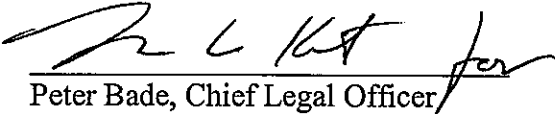
### 1. RESOLUTION REVIEW – LEGAL

Date in: 06/12/12

The attached Resolution and Staff Review is submitted to the Legal Department for approval as to **FORM ONLY**:

The Legal Department reviewed this Resolution, as to form, on 6-12-12 and by signing this form approves as to FORM ONLY.

BY:

  
Peter Bade, Chief Legal Officer

### 2. RESOLUTION REVIEW – FINANCE & BUDGET

Date in: \_\_\_\_\_

The attached Resolution and Staff Review is submitted to the Finance Department for approval as to **FINANCE COMPLIANCE & BUDGET COMPLIANCE**:

The Finance Department reviewed this Resolution, on \_\_\_\_\_ and by signing this

Form approves as to FINANCE COMPLIANCE & BUDGET COMPLIANCE.

BY:

\_\_\_\_\_  
Jerry Ambrose, Finance

### 3. RESOLUTION REVIEW – ADMINISTRATION

Date in: \_\_\_\_\_

The attached Resolution and Staff Review is submitted to the Emergency Financial Manager for approval.

The Emergency Financial Manager reviewed this Resolution, on \_\_\_\_\_ and by signing this form approves it. (Date)

BY:

\_\_\_\_\_  
Michael K. Brown, Emergency Manager

## RESOLUTION STAFF REVIEW FORM

---

**DATE:** June 12, 2012

**Agenda Item Title:** Resolution approving the appointment of Sheena Bates to the position of Human Relations Program Specialist in the Human Relations Department.

**Prepared By:** Erycka K. Hunter, Director  
Human Resources/Labor Relations

**Background/Summary of Proposed Action:** In order to provide continuity of services in the Human Relations Department, it is being requested to keep Sheena Bates in the position of the Human Relations Program Specialist in the Human Relations Department.

**Financial Implications:** Compensation shall be at the rate of 13.212 per, there will also be fringe benefits at a rate of 8.3% of wages through June 30, 2012, increasing to 10.49% of wages starting July 1, 2012

**Budgeted Expenditure:** N/A

**Account #:** 101-175.100-702.00 (Wages/Salaries) and 101-175.100-719.250 (Other Non-departmental fringes).

**Pre-encumbered:** N/A

**Other Implications (i.e., collective bargaining:** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** \_\_\_\_\_

**Approval:** \_\_\_\_\_  
(Administration)