

EFM SUBMISSION NO.: 2012 EFM 081

PRESENTED: 10/2/12

ADOPTED: 10/3/12

**BY THE EMERGENCY FINANCIAL MANAGER:**

**Resolution to authorize \$13,686.25 to Community Improvement Group, LLC for program management services for the Neighborhood Stabilization Program (NSP1)**

The Housing and Economic Recovery Act (HERA) of 2008 was approved by Congress on July 30, 2008 with regulations for the NSP program issued on September 29, 2009. The overall purpose of the NSP program is to assist in the redevelopment of abandoned or foreclosed homes under the portion of HERA entitled *Emergency Assistance for Redevelopment of Abandoned and Foreclosed Homes*.

On, March 23, 2009, the City of Flint was allocated \$4,224,621 in funding through the U.S. Department of Housing and Urban Development's (HUD) Neighborhood Stabilization Program 1 (NSP1) authorized by HERA. Program management staff during this time solicited for proposals from developers and other support services that facilitated the implementation of the NSP1 program.

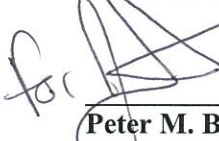
During April, 2010, the City hired new program management staff for assignment to the NSP1 program. Subsequently, a monitoring review was conducted by HUD after new staff was hired to manage the NSP1 program. During HUD's review, it was recommended by HUD that the new program management staff lacked the capacity to manage the NSP1 program and suggested that City retain Community Improvement Group, LLC., for program management services.

Community Improvement Group, LLC. was retained by the City and a contract for \$244,916.00 was executed for services beginning July, 2010 through September, 2011. Two payments totaling \$13,686.25 are due to the organization at this time. Upon receipt of payment, the organization is to return all documents pertaining to program management services for the NSP1 program.

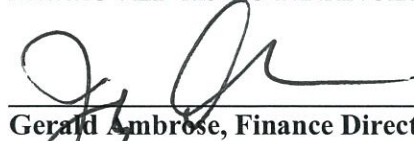
Funds for this purpose are to be charged to account 101-000.000-202.600.

IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to make payment in the amount of \$13,686.25 to Community Improvement Group, LLC., for program management services for the NSP1 program.

**APPROVED AS TO FORM:**

  
Peter M. Bade, City Attorney

**APPROVED AS TO FINANCE:**

  
Gerald Ambrose, Finance Director

**EFM DISPOSITION:**

  
Michael K. Brown, City Administrator

ENACT ☒

REFER TO COUNCIL ☐

FAIL ☐

  
Edward J. Kurtz, Emergency Financial Manager

DATED: 10/3/12

## RESOLUTION STAFF REVIEW FORM

**DATE:** September 22, 2012

**Agenda Item Title:**

**Resolution to authorize \$13,686.25 to Community Improvement Group, LLC for program management services for the Neighborhood Stabilization Program (NSP1) program**

**Prepared By:** Karen A. Morris, DCED Program Manager

**Author:** Tracy B. Atkinson, DCED Director

**Requestor:** Department of Community and Economic Development (DCED)

**Background/Summary of Proposed Action:**

On, March 23, 2009, the City of Flint was allocated \$4,224,621 in funding through the U.S. Department of Housing and Urban Development's (HUD) Neighborhood Stabilization Program 1 (NSP1) authorized by HERA. Program management staff during this time solicited for proposals from developers and other support services that facilitated the implementation of the NSP1 program.

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**Financial Implications:**

The approval of this resolution may assist the City with meeting its compliance requirements for the NSP1 program.

**Budgeted Expenditure:** Yes ☒ No ☐ **Please explain, if no:**

**Account #:** Reviewed and approved by C. Cheshier

**Revenue account number:** \_\_\_\_\_ and **expense account number:** 101-000.000-202.600

**Pre-encumbered:** Yes ☐ No ☒ **Requisition #** \_\_\_\_\_


**Other Implications:** There are no other known implications at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL**

  
Tracy B. Atkinson, Director of DCED

  
David Solis, Director of Economic Development

  
Howard Croft, Infrastructure and Development Director