



Michael K. Brown
Acting Mayor

CITY OF FLINT
OFFICE OF THE MAYOR

EXECUTIVE ORDER #002

Travel Authorizations

March 10, 2009

Issued by: Michael K. Brown, Acting Mayor

Effective immediately, any employee who will travel outside of Genesee County for city business must obtain authorization from their respective department head and the Mayor's office.

Department heads are directed to submit all requests for authorization to travel outside of Genesee County for themselves and their employees to the Mayor's office a minimum of two weeks prior to the travel request.

Police, Fire and Waste Collection personnel who travel outside of Genesee County while performing their duties are excluded from this order. In addition, travel for professional development to maintain certifications and qualifications for an employee's current position is also exempted.

This order will remain in effect until further notice.

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Date