



OFFICE OF THE DEPARTMENT OF
COMMUNITY AND ECONOMIC DEVELOPMENT



Wendy S. Johnson
Director

Dayne Walling
Mayor

**CITY OF FLINT
CERTIFICATE OF APPROPRIATENESS**

APPLICATION FORM

Applications will be reviewed by HDC staff for completeness and placed on the agenda of the Flint Historic District Commission meeting. **The HDC meets on the first Thursday of each month at 5:30 P.M.** Complete applications received at least 14 calendar days prior to the meeting will be placed on the agenda for that meeting. Applications received later will be placed on the agenda of the next month's regularly scheduled meeting. Return applications to the Department of Community and Economic Development, Attention: Historic District Commission, 1101 S. Saginaw St., Suite N102, Flint, MI 48502. If you have questions, call (810) 766-7436. Applications may be faxed to (810) 766-7351.

Date _____

Applicant Name _____

Address _____
Street City State Zip Code

Telephone Number _____

Property Address _____

Permanent Parcel No. _____

Description of Work for which the Certificate of Appropriateness is requested. (Attach detailed drawings for new construction, additions, or structural changes and **show Set-Back Requirements**. Written specifications submitted with the application should ONLY reference/include EXTERIOR areas. **You must provide color photo copies of all exterior areas indicated on your application. Either attach these with your application or bring a minimum of eight (8) copies with you to the Historic District Commission meeting the evening your application will be discussed.**) Commercial buildings require architect's stamp or seal):

List materials to be used in the project; include dimensions and description.

Project cost: \$ _____

DCED USE: Date Received _____
HDC Review Date _____
COA Approved/Denied/Date _____